



# Mutford PARISH COUNCIL

**Notice is hereby given of the Annual Meeting of the Parish Council**

**The meeting will be held at Mutford & Rushmere Village Hall on**

**Monday 15th May 2023 Commencing at 7.00pm**

## **AGENDA**

- 1. Election of Chair for 2023/2024 - Chair's declaration to acceptance of office to be completed**
- 2. Election of Vice Chair for 2023/2024 - Vice-Chair's declaration of acceptance of office to be completed**
- 3. Declaration of Acceptance of Office - All councillors to complete**
- 4. Apologies for absence**
- 5. Declaration of interest personal or prejudicial to this agenda**
- 6. Minutes of the Ordinary meeting of the Parish Council on 3rd April 2023**
- 7. Matters arising not otherwise on the agenda**
- 8. Correspondence**  
**Letters/Email from:**
  - a) East Suffolk Council - Community Infrastructure Levy Examiner's Report
  - b) Beccles Aerodrome - Flight Paths
  - c) Suffolk Highways - Missing directional sign at Hulver Road, Mutford
  - d) Suffolk County Council - Bridleway between Holly Lane and Mill Road
  - e) Waveney Norse - Play Area Annual Inspection Report
  - f) Email from resident - Chimney Smoke
- 9. Finance**
  - (a) To approve payments outstanding**  
Roberts & Son Newsletter printing May 2023 £40  
Clerk Wages March and April 2023 £500  
SALC Membership Subscription for 2023/24 £255.26  
Mutford & Rushmere Village Hall Committee Hire of Hall April 2022 to April 2023 inclusive - 11 sessions @ £13 = £143
  - (b) To note the receipt of CIL Payment £99**
  - (c) To note the receipt of the full balance of the Precept 2023/24 £6496.04**
  - (d) Account Balance – rolling estimate**
  - (e) To receive and approve the draft accounts for the year ending 31st March 2023**
  - (f) Exemption Request**
  - (g) Internal Audit**
  - (h) Annual Governance Statement 2022-2023**
  - (i) Accounting Statements 2022-2023**
  - (j) To note the Statement of Variance**
  - (k) To approve dates of Notice of Public Rights**

8. **Planning**
- a) **To consider any planning applications.**
    - i) **DC/23/1565/FUL Honey Bee House, Holly Lane, Mutford, Beccles, Suffolk, NR34 7UX** - Proposed Carport and Shed. Consultation letter expiry date 16th May 2023
    - ii) **DC/23/1379/P3Q Oakes Farm, Mutfordwood Lane, Carlton Colville, Suffolk, NR33 8HG** - Change of use of barns to two dwelling houses.
  - b) **To receive outcomes of planning applications from ESC**  
None
  - c) **Planning: Other**
    - i) **SCC/0124/22W** Proposed AD Plant, Land at Copeland Way, Ellough, Beccles, NR34 7TL - **Application pending a decision**
    - ii) **SCC/0063/22W** Proposed Energy Recovery Facility, V.C. Cooke, Ellough Road, Beccles, NR34 7TQ - **This application was considered by the Development and Regulation Committee on 27 April 2023. The Committee resolved to grant consent - Application approved**
9. **Reports**
- a) ESC
  - b) SCC
  - c) Police
10. **Parish Council Notice Board** - Update from Clerk
11. **Police Locality Meeting April 6th 2023** - Update from Clerk
12. **Annual Parish Meeting** - Update on arrangements for the Annual Parish Meeting 2023
13. **Review of Policies** - Update from Clerk
14. **Consider the filling of vacancies as a result of the election**
15. **Adjournment for questions from members of the public.**
- Re-opening of the meeting**
16. **Any other business of which due notice has been given**
17. **Requests for items to be placed on the agenda for the next meeting**
18. **Date of the next meeting – Monday 5th June 2023 to follow the Annual Parish Meeting at 7pm**

Clerk to the Parish Council: Angela Colbridge Tel: 017584 136402 Email: <a href="mailto:clerk.mutfordpc@outlook.com">clerk.mutfordpc@outlook.com</a>
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