



Mutford PARISH COUNCIL

Notice is hereby given of the Ordinary Meeting of the Parish Council

The meeting will be held at Mutford & Rushmere Village Hall on

Monday 2nd September 2024, commencing at 7pm

AGENDA

1. **Apologies for absence:** To receive any apologies for absence
2. **Declaration of interest personal or prejudicial to this agenda**
3. **To consider requests for dispensations**
4. **Minutes of the Ordinary meeting of the Parish Council on Monday 1st July 2024**
5. **Matters arising not otherwise on the agenda**
6. **Chair's Item**
7. **Reports**
 - a) ESC
 - b) SCC
 - c) Police
8. **Correspondence**
 - a) **North Cove & Barnby Churches - Thank you letter**
 - b) **East Suffolk Council PROW - Cutting of Mutford Footpath 12**
 - c) **PKF Littlejohn - Receipt of documents Notification of exempt status, 2024**
9. **Finance**
 - (a) **To approve payments outstanding**
R Sawyer - Maintenance/dog loo bins July £55.20 / August £TBC
Roberts & Son Newsletter printing January 2024 £40 July 2024 £40 / August 2024 £40
Clerks Wages July/August 2024 £TBC
Clerks Expenses ICO Data Protection Registration £40
Telephone Box Book Swap July £20 August £20
Henstead with Hulver Street Parish Council SALC Planning Webinars £35
 - (b) **Account Balance – rolling estimate / Bank Reconciliation**
10. **Planning**
 - a) **To consider any planning applications**
 - b) **To receive outcomes of planning applications from ESC**
DC/24/1509/VOC Variation of Condition No. 3 of DC/12/1362/FUL - Installation and operation of a solar farm with a capacity of up to 3.08MW - 15 year extension to planning permission from 28th March 2039 to 28th of March 2054. | Priory Farm, Mutfordwood Lane, Carlton Colville, Lowestoft, Suffolk - **Application Permitted**
DC/24/1379/DRC Discharge of Condition Nos. 5, 7, 8, 13 of DC/23/2817/FUL - Conversion of barn to form two residential dwellings following Class Q prior approval including change of use of surrounding land to garden land - Bin storage, Cycle storage, Site Investigation and Landscaping details - Oakes Farm Mutfordwood Lane Carlton Colville Suffolk NR33 8HG. **Application Permitted**
11. **Insurance Renewal** - Update from Clerk
12. **Code of Conduct Policy approval**
13. **To review the Safeguarding Policy**
14. **To review the Standing Orders**

- 15. Outdoor exercise equipment** - Update from Clerk
- 16. Tour of Britain** - Update from Clerk
- 17. Play Area - General maintenance**
- 18. Adjournment for questions from members of the public.**

Re-opening of the meeting

- 19. Any other business of which due notice has been given**
- 20. Requests for items to be placed on the agenda for the next meeting**
- 21. To agree the date of the next meeting of the Parish Council**

Clerk to the Parish Council: Angela Colbridge Tel: 017584 136402 Email: clerk.mutfordpc@outlook.com

DRAFT