



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council
held at Mutford Village Hall
on Monday 1st February 2016/Wednesday 2nd December 2015
Commencing at 7.00pm

120/15 Present

Cllrs Carl O'Brien (Chairman), David Greenacre, Martin Warnes, Theresa Robinson, Neil Glendinning,
J. Armstrong (Clerk) 2 members of the public

121/15 Apologies for absence

Cllrs Shirley Cole, Paul Randle, SCC Cllr David Ritchie, WDC Cllr Kevin Springall, PCSO Julia Quantrill.

122/15 Declarations of Interest

None

123/15 Minutes of the meeting of 2nd December 2015

It was proposed by Cllr Robinson, seconded Cllr Glendinning that the minutes of the meeting of 2nd December 2015 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

124/15 Matters arising not otherwise on the agenda

There were no matters arising

The meeting was adjourned for questions and comments from the public and reports.

125/15 Questions and comments from the public

A member of the public asked about the pole for the speed sign on Hulver Road. The clerk reported that the pole had been removed following damage and that Highways were not able to give any information about a replacement as yet.

There were no other comments or questions from the public.

126/15 SCC Report

There was no SCC report.

127/15 WDC Report

There was no WDC report

128/15 Police Report

PCSO Quantrill had sent a written report for the period November/December. There had been one reported crime that of theft of a stereo from an unsecured vehicle on the 28th January. PCSO Quantrill said that there had been several minor crimes in neighbouring parishes recently and that residents should be vigilant and report any suspicious activity to the police using the 101 telephone number.

Signed Chairman _____ Clerk _____ Date _____

The meeting was re-opened by the Chairman

129/15 Correspondence

Letters had been received from:

Shaping the future of Suffolk Fire and Rescue Service - public meetings planned for 2016. Clerk reported on the meeting at Wrentham Village Hall and reminded members about the online survey being undertaken. The clerk was asked to write to the Chief Fire Officer expressing the Council's concern about the proposed changes. Suffolk Constabulary about matched funding for PCSO. Letter from WDC re new WDC about the new Marina Centre customer service point. SCC re the Womens Cycling Tour 2016 stage through Suffolk SALC re beacon for the Queen's birthday SCC Invitation to a planning event re the AONB

130/15 Finance

130/15/1 Outstanding invoices

On a proposition from Cllr Glendinning seconded by Cllr Greenacre the following invoices were approved for payment

Playground inspection and bin emptying Nov/Dec/Jan £125.10 payee Robin Mills cheque number 000117

Clerks pay for Jan/March 2016 £180 payee J Armstrong cheque number 000118

PAYE on clerks pay £45 payee HMRC cheque number 000119

130/15/2 Audit Arrangements for 2017/18. The clerk reported that NALC had organised the necessary Audit requirements for 2017/18 which the council could opt into at no cost and recommended that council agree to adopt the new arrangements.

This was agreed by the Council.

130/15/3 Automatic Pension Arrangements. The clerk reported that the 1st of February was the staging date for the automatic pension enrolment arrangements. The clerk confirmed that he did not wish to be enrolled in a pension arrangement. The clerk will complete the necessary paperwork required by the pension regulator in due course.

131/15 Planning

131/15/1 Planning Applications

DC/16/0192/FUL construction of a two storey infill extension Fox Hollow, Chapel Road for Mr Hillier. Following discussion it was agreed to approve the application. The Council had concerns about the proposed extension being outside the % allowed under current rules.

131/15/2 Outcome of planning applications

DC/15/3766/ARM Approval of Reserved Matters DC/14/3297/OUT Construction of a holiday cottage and renovation of existing stables Woodland Farm Mutford Wood Mutford for Mr and Mrs G Adams. **WDC Approved**

Construction of 46 bio-diesel generators at Beccles Heliport for Lark Energy. **WDC Approved** The clerk was asked to write to WDC expressing the council's concern about the approval of this application.

132/15 Any other business

132/15/1 Playground Report.

The clerk reported that he had received the quotation from Playdale to repair the dish and cradle. The quotation was £955. Following discussion the clerk was asked to discuss the costs with Playdale as it was felt that they were too high for the expected work required.

Signed Chairman _____ Clerk _____ Date _____

Robin Mills reported that much of the equipment on the playground was in need of a spring clean. It was agreed that Robin should undertake the cleaning and add the cost to his monthly invoice.

133/15 Requests for items for the agenda of the next meeting
Neighbourhood Plan

134/15 Date and time of next meeting. The next meeting will be held on **Wednesday 2nd March 2016** at Mutford Village Hall **7.00pm**.

The meeting closed at 8.30pm.

DRAFT

Signed Chairman _____ Clerk _____ Date _____