



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Wednesday 1<sup>st</sup> July 2015 Commencing at 7.00pm

### **37/15 Present**

Cllrs, Paul Randle, Shirley Cole, Martin Warnes  
J. Armstrong (Clerk)

### **38/15 Apologies for absence**

Cllr. Carl O'Brien (Chairman), Theresa Robinson, WDC Cllr Kevin Springall, PCSO Julia Quantrill.

**39/15 Chairman.** In the absence of the Chairman Cllr Cole took the Chair.

### **40/15 Welcome**

The Chairman welcomed Dr Martin Warnes to his first meeting following his co-option to the vacancy on the Council

### **41/15 Declarations of Interest**

None

### **42/15 Minutes of the meeting of 3<sup>rd</sup> June 2015**

**It was proposed by Cllr Cole, seconded Cllr Randle that the minutes of the meeting of 3<sup>rd</sup> June 2015 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

### **43/15 Matters arising not otherwise on the agenda**

26/15 The clerk reported that a response from the Highways Department indicated that it is procedure for cutting back verges is only undertaken when the road is resurfaced.

**The meeting was adjourned for questions and comments from the public and reports.**

### **44/15 Questions and comments from the public**

There were no questions or comments from the public

### **45/15 SCC Report**

There was no SCC report.

### **46/15 WDC Report**

There was no WDC Report

### **47/15 Police Report**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

The clerk reported that PCSO Quantrill was unable to attend that meeting but had sent a written report. The report said that there had been no recorded crime since the last meeting. PCSO Quantrill highlighted continuing thefts from sheds and outbuildings in the area

### **The meeting was re-opened by the Chairman**

#### **48/15 Correspondence**

There was no correspondence requiring the attention of the council

#### **49/15 Finance**

##### **49/15/1 Outstanding invoices**

**On a proposition from Cllr Cole, seconded by Cllr Randle the following invoices were approved for payment**

Playground inspection and bin emptying June 15 £40 payee Robin Mills cheque number 000104

Internal Audit £15 payee Janet Fisher cheque number 000105

**49/15/2** The clerk reported that external auditors had indicated that the value of the VAS sign should have been added to the asset register even though it had not been received at the end of the year. This omission has incurred a charge of £30 or will result in a qualified audit statement. Following discussion Council agreed to accept the qualified audit report.

**48/15/3 Account Balance.** The clerk reported that the account balance was £3929.91 as at 29<sup>th</sup> April 2015

#### **50/15 Planning**

##### **50/15/1 Planning Applications**

There were no planning applications

##### **50/15/2 Outcome of planning applications**

There were no outcomes of planning applications

##### **50/15/3 Windy Acres**

The clerk reported that there was no further news about the issues connected with Windy Acres.

#### **51/15 Any other business**

##### **51/15/1 Playground Report.**

The clerk reported that following a report of damage to the rubber edge to the cradle swing Paydale Ltd can repair the damage at a cost of £95 plus VAT and parts.

Council agreed that the work should be carried out as quickly as possible. The clerk was asked to organise. There were no other issues regarding the playground.

##### **51/15/2 Request for a donation**

Cllrs Cole and Randle gave details of the budget for the VJ Day event on the 15<sup>th</sup> August. It was not possible for the council to make a decision because of Cllr Cole and Cllr Randle's membership of the Village Hall Committee. It was agreed that the clerk would circulate the information with a suggestion that a donation of £500 be made to support the event and requesting an opinion on the suggestion.

#### **52/15 Requests for items for the agenda of the next meeting**

None

**53/15 Date and time of next meeting.** The next meeting will be held on **Wednesday 2<sup>nd</sup> September 2015** at Mutford Village Hall **7.00pm**.

**The meeting closed at 8.05pm.**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_