



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 2nd March 2016 Commencing at 7.00pm

135/15 Present

Cllrs Carl O'Brien (Chairman), Martin Warnes, Theresa Robinson, Paul Randle, J. Armstrong (Clerk) 1 member of the public

136/15 Apologies for absence

Cllrs Shirley Cole, David Greenacre, SCC Cllr David Ritchie, WDC Cllr Kevin Springall, PCSO Julia Quantrill.

137/15 Declarations of Interest

None

138/15 Minutes of the meeting of 1st February 2016

It was proposed by Cllr Robinson, seconded Cllr Randle that the minutes of the meeting of 1st February 2016 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

139/15 Matters arising not otherwise on the agenda

There were no matters arising

The meeting was adjourned for questions and comments from the public and reports.

140/15 Questions and comments from the public

A member of the public asked about the damaged road sign on Chapel Road. The clerk said that the task would be added to the highways list by the highways engineer and be carried out when possible. It was further asked about the large farm vehicles that have driven down Chapel Road. The clerk said that issue is for the Police to resolve.

There were no other comments or questions from the public.

141/15 SCC Report

There was no SCC report.

142/15 WDC Report

Cllr Springall had apologised but had sent a written report. Cllr Springall said that WDC had adopted a balanced budget for the coming year. Cllr Springall provided a synopsis of the proposal for devolution now being developed.

143/15 Police Report

PCSO Quantrill had sent a written report for the period January/February. There had been a series of crimes in North Cove involving theft from sheds and outbuildings, theft of heating oil

Signed Chairman _____ Clerk _____ Date _____

and theft of fuel from a truck. There was one crime in Mutford previously reported to the council.
PCSO Quantrill reminded residents to report any suspicious activity to the police using the 101 telephone number.

The meeting was re-opened by the Chairman

144/15 Correspondence

Letters had been received from:
Update on the proposals from Suffolk Constabulary about matched funding for PCSO.
Letter from Suffolk Coastal re Women's cycling tour 2016
Letter from SALC about SCC Highways Survey
Letter from Harrod UK re Goal Post replacement
Letter re Community Payback work
BACT(local community transport) Newsletter
Letter re war memorial restoration
Letter from SCC Suffolk Walking Festival
Letter from Clinks Care Farm offering services
Letter re Phone masts
Letter from SALC re funding for green space projects.
Leaflet re Queen's birthday medal

145/15 Finance

145/15/1 Outstanding invoices

On a proposition from Cllr Robinson seconded by Cllr Randle the following invoice was approved for payment

Playground inspection and bin emptying Feb £40 payee Robin Mills cheque number 000120

145/15/2 Account Balances. The clerk reported that the bank statement for the period had not been received. Members would be notified in due course.

146/15 Planning

146/15/1 Planning Applications

DC/16/0688/FUL Construction of a timber cabin to replace existing static caravan Land at Mutford Wood Mutford for Mr J Betts. Following discussion **it was agreed** to recommend refusal of this application for the following reason:

The Council considers that the size and style of the proposed log cabin is inappropriate for the purpose stated by the applicant 'to provide shelter and storage for lawn mower and tools for the upkeep of the land'.

146/15/2 Outcome of planning applications

DC/16/0192/FUL construction of a two storey infill extension Fox Hollow, Chapel Road for Mr Hillier **WDC Approved**

147/15 Annual Parish Meeting

Following discussion it was agreed that a provisional date of Wednesday 18th May be set for the Annual Parish Meeting. The focus of the meeting would be the development of a neighbourhood plan. It was further agreed to ask Kessingland Parish Council if they would attend a meeting to provide details of how they undertook the development of their plan. The clerk was asked to organise.

148/15 Any other business

148/15/1 Playground Report.

The clerk reported that he had not made any progress in resolving the issue with the quotation for repairs to the playground equipment.

Signed Chairman _____ Clerk _____ Date _____

148/15/2 HM Queen's birthday celebrations Cllr Randle outlined the provisional programme to celebrate the Queen's birthday from the Village Hall Committee and indicated that the committee would be asking the Parish Council for their help with the costs of the event/s by underwriting any losses made. It was agreed that the council would consider the request and ask for the committee to submit more information about anticipated costs as soon as they were available.

149/15 Requests for items for the agenda of the next meeting

None

150/15 Date and time of next meeting. The next meeting will be held on **Wednesday 6th April 2016** at Mutford Village Hall **7.00pm**.

The meeting closed at 8.30pm.

Signed Chairman _____ Clerk _____ Date _____