



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Wednesday 3<sup>rd</sup> June 2015 Commencing at 7.00pm

### **21/15 Present**

Cllrs, Carl O'Brien (Chairman), Paul Randle, Shirley Cole, David Greenacre, Theresa Robinson, Neil Glendinning, J. Armstrong (Clerk), 1 member of the public.

### **22/15 Apologies for absence**

Cllr. WDC Cllr Kevin Springall, PCSO Julia Quantrill.

### **23/15 Declarations of Interest**

None

### **24/15 Minutes of the meeting of 18<sup>th</sup> May 2015**

**It was proposed by Cllr Cole, seconded Cllr Greenacre that the minutes of the meeting of 18<sup>th</sup> May 2015 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

### **25/15 Matters arising not otherwise on the agenda**

There were no matters arising

**The meeting was adjourned for questions and comments from the public and reports.**

### **26/15 Questions and comments from the public**

A comment was made that the issue regarding the width of Mill Lane from Mill House to the junction with Church Road had not been resolved. The clerk said that he would bring the matter to the attention of the highways department.

### **27/15 SCC Report**

There was no SCC report.

### **28/15 WDC Report**

The clerk read a report from Cllr Springall regarding events at WDC following the election and highlighted the move to new offices at The Riverside Lowestoft

### **29/15 Police Report**

The clerk reported that PCSO Quantrill was unable to attend that meeting but had sent a written report. The report said that there had been no recorded crime since the last meeting. PCSO Quantrill highlighted recent thefts from car in the Beccles area and the need for people to make sure items are not left on display when parking.

**The meeting was re-opened by the Chairman**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

### 30/15 Correspondence

The clerk reported that he had received information about a consultation that has started concerning the Southwold and Halesworth Hospitals. Following discussions it was suggested and agreed that the Council would organise a meeting for residents with a representative of the CCG.

### 31/15 Co-option to vacancy

The clerk reported that he had received an application for co-option to the Council. An expression of interest had also been received. The Council considered both and following discussion **it was agreed that Dr Martin Warnes would be co-opted to fill the vacancy on the Council.** The clerk was asked to make the necessary arrangements and communicate the result to both persons.

### 32/15 Finance

#### 32/15/1 On a proposition by Cllr Randle seconded Cllr Cole members confirmed the following payments

Clerks pay for April/June 2015, £180 payee J Armstrong cheque number 000100  
PAYE on clerk's pay for April/June £45 payee HMRC cheque number 000101  
Playground inspection, bin emptying May 15, £50.00 payee Robin Mills Cheque number 000102

Election costs £126.42 payee Waveney District Council, cheque number 000103

**32/15/2** The clerk reported that the accounts for 2014/15 had been audited. It was agreed that the external audit return be signed by the Chairman.

### 33/15 Planning

#### 33/15/1 Planning Applications

There were no planning applications

#### 33/15/2 Outcome of planning applications

There were no outcomes of planning applications

#### 33/15/3 Windy Acres

The clerk reported on developments concerning Windy Acres. These were noted by the Council.

**33/15/4** The clerk reported that he had been contacted by the Clerk from Barnby Parish Council about a possible planning application for a plot of land bordering the A146. Barnby Parish Council would appreciate being informed should a planning application be made. **This was agreed by the Council.**

### 34/15 Any other business

#### 34/15/1 Playground Report.

Robin Mills reported that there were no issues concerning the playground but that he would like to top up the wood chip around some of the units prior to the summer holidays. **Council agreed** for this to be done and Robin was asked to organise.

#### 34/15/2 Request for a donation

Cllrs Cole and Randle gave details of an event that the village hall committee are organising to celebrate 'VJ Day' on the 15<sup>th</sup> August. The event will be a tea party for residents. The committee are intending to make a nominal charge for adults but free for children. Council agreed, with Cllrs. Cole and Randle not voting, to support the event with a donation and requested that the item be placed on the agenda for the next meeting to allow the village hall committee to provide a more detailed budget for the event from which the donation can be agreed.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**35/15 Requests for items for the agenda of the next meeting**

Donation for a village event from the Village Hall Committee.

**36/15 Date and time of next meeting.** The next meeting will be held on **Wednesday 1<sup>st</sup> July 2015** at Mutford Village Hall **7.00pm**.

**The meeting closed at 8.20pm.**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_