



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Wednesday 4<sup>th</sup> November 2015 Commencing at 7.00pm

### **86/15 Present**

Cllrs, Paul Randle, Shirley Cole, David Greenacre, Martin Warnes, Theresa Robinson, J. Armstrong (Clerk) 1 member of the public

### **87/15 Appointment of Chairman**

In the absence of the Chairman and Vice Chairman it was agreed that Cllr Mrs S Cole would Chair the meeting

### **88/15 Apologies for absence**

Cllrs. Carl O'Brien (Chairman), Neil Glendinning, , WDC Cllr Kevin Springall, SCC Cllr David Ritchie, PCSO Julia Quantrill.

### **89/15 Declarations of Interest**

None

### **90/15 Minutes of the meeting of 7<sup>th</sup> October 2015**

**It was proposed by Cllr Randle, seconded Cllr Greenacre that the minutes of the meeting of 7<sup>th</sup> October 2015 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

### **91/15 Matters arising not otherwise on the agenda**

A question was asked about the number of black refuse bins appearing outside Windy Acres on collection days. The clerk was asked to make enquiries.

A comment was also made about the state of the tarmac surface at the entrance to Windy Acres. The clerk will make enquiries with Highways.

**The meeting was adjourned for questions and comments from the public and reports.**

### **92/15 Questions and comments from the public**

The road sign for Chapel Road at the junction by the church has been damaged. The clerk was asked to bring it to the attention of the highways.

### **93/15 SCC Report**

There was no SCC report.

### **94/15 WDC Report**

Cllr Springall apologised because of other council commitments, in a written report Cllr Springall reported on the current discussions about devolution and co-operation.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

### 95/15 Police Report

PCSO Quantrill had sent a written report for the month there had been one reported crime concerning fly tipping on Dairy Lane. PCSO Quantrill also requested that residents should be vigilant and if they notice vehicles or people they do not recognise near a property the owners of which are away they should dial 999 and report the matter to the police. The issue of fly-tipping was raised and the clerk will speak to #PCSO Quantrill.

### The meeting was re-opened by the Chairman

### 96/15 Correspondence

Letters had been received from:

SALC outlining a case to allow town and parish council the right to appeal planning decisions. This was noted by council.

WDC about meetings for winter gritting systems members were asked to notify the clerk if they wished to attend.

WDC with invitation to world of planning sessions members were asked to notify the clerk if they wished to attend.

SALC about celebrations for the Queens 90<sup>th</sup> Birthday. Members agreed that the council will discuss with the village hall committee in due course.

WDC re call for sites programme as part of the development plan review

WDC concerning the annual rough sleeper estimate 2015

### 97/15 Finance

#### 97/15/1 Outstanding invoices

**On a proposition from Cllr Randle, seconded by Cllr Greenacre the following invoices were approved for payment**

Playground inspection and bin emptying October 2015 £40 payee Robin Mills cheque number 000114

Clerk's pay for Oct/Dec 2015 £180 payee J Armstrong cheque number 000115

PAYE on Clerk's pay for Oct/Dec 2015 £45 payee HMRC cheque number 000115

**97/15/2 Account Balance** The clerk reported that the current balances as at 30<sup>th</sup> September £4574.19

**81/15/3 VAT Reclaim.** The clerk reported that he had received the VAT reclaim for the period 1/4/13 to 31/3/15 amounting to £611.04

**81/15/4 Grant for VAS sign.** The clerk reported that he had received a cheque for £1000 towards the cost of the speed sign from Cllr Ritchie's local highways budget.

**81/15/4 Account Balance.** The clerk reported that the bank statement for September had not been received as yet and that he would apprise members of the balance as soon as it was.

### 98/15 Planning

#### 98/15/1 Planning Applications

DC/15/3946/FUL Construction of a single storey rear extension, replacement of all windows and conversion of garage into bedroom en-suite including demolition of existing rear extension at Oak Lodge for Mr and Mrs Glendinning. Following discussion it was agreed to approve this application.

DC/15/3766/ARM Approval of Reserved Matters DC/14/3297/OUT Construction of a holiday cottage and renovation of existing stables Woodland Farm Mutford Wood Mutford for Mr and Mrs G Adams. Following a long discussion it was agreed to strongly refuse this application. It was agreed that the proposed design was not suitable as a holiday let and the likelihood of the a future application for change of use to residential would be high. Given the location of the site this would lead to

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

further applications for residential dwellings in an area which is currently open agricultural land. The clerk was asked to make a suitable response to WDC.

**82/15/2 Outcome of planning applications**

There were no outcomes

**82/15/3 Waveney Development Plan Review Meeting** Because of the low attendance of members it was agreed to postpone the report of the meeting until the next council meeting.

**99/15 Any other business**

**99/15/1 Playground Report.**

The damage to the rubber edge to the cradle swing has not yet been carried out. Robin Mills said that the rubber on one of the cradle swings is disintegrating due to the rusting of the bar around the seat. The clerk will contact the company and resolve the two issues. There were no other issues regarding the playground.

**99/15/2 Council website**

The clerk reported The website can be accessed using **mutford.onesuffolk.net**. This will be publicised in the next church newsletter.

**99/15/3 VAS Signs** The clerk reported that two of the poles had been put in but one had caused some resistance from the resident at the site on Hulver Road. The clerk will look to resolve the issue by considering alternative sites with the highways engineer.

**99/14/4** Cllr Randle in his capacity as Chairman of the Village Hall Committee asked if the Parish Council would be prepared make a donation to the proposed Xmas party. Following discussion with Cllrs Randle and Cole abstaining it was agreed that the Parish Council would underwrite any loss incurred up to a ceiling of £300.

**99/14/5** Village sign. It was reported that the village sign containing the footpath map was in poor condition. Cllr Greenacre will investigate and report back.

**100/15 Requests for items for the agenda of the next meeting**

None .

**101/15 Date and time of next meeting.** The next meeting will be held on **Wednesday 2<sup>nd</sup> December 2015** at Mutford Village Hall **7.00pm**.

**The meeting closed at 8.35pm.**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_