



MUTFORD PARISH COUNCIL

Minutes of the Annual Meeting of the Council held at Mutford Village Hall on Friday 3rd June 2016 Commencing at 7pm

22/16 Present

Cllrs, Carl O'Brien (Chairman), Paul Randle, David Greenacre, Theresa Robinson, Neil Glendinning,
J. Armstrong (Clerk), 2 members of the public

23/16 Apologies for absence

Cllrs. Shirley Cole, Martin Warnes WDC Cllr Kevin Springall,

24/16 Declarations of Interest

None

25/16 Minutes of the meeting of 4th May 2016

It was proposed by Cllr Glendinning, seconded Cllr Robinson that the minutes of the meeting of 4th May be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

26/16 Matters arising not otherwise on the agenda

There were no matters arising

The meeting was adjourned for questions and comments from the public and reports.

27/16 Questions and comments from the public

Mr Adams expressed concerns about comments made in the objections and post decision communications linked to his recent planning application and wished to bring this to the attention of the Council. The Chairman in reply said that issues arising from communications from private individuals were a matter between the two parties concerned and do not involve the Parish Council.

28/16 SCC Report

There was no SCC report

29/16 WDC Report

Cllr Springall apologised for not being able to attend and had sent a written report. His report contained an update on devolution and a warning of a scam linked to SCC cold calling about a survey.

30/16 Police Report

There was no police report..

The meeting was re-opened by the Chairman

Signed Chairman _____ Clerk _____ Date _____

31/16 Correspondence

Letter from SALC with details and the date of next area meeting
Letter from WDC with details of a Neighbourhood planning network event in September
Letter from Suffolk Constabulary with details of locality meetings with dates
Letter from SCC with details of the proposed fire service cuts results

32/16 Finance

32/16/1 On a proposition by Cllr Glendinning seconded Cllr Robinson members confirmed the following payments

Clerk's pay for April/June £410.40 payee J Armstrong, cheque number 000127
PAYE on clerk's pay April/June £102.60 payee HMRC cheque number 000128
Membership fee 2016/17 £235.47 payee SALC cheque number 000129
Playground inspection, bin emptying May, £40.00 payee Robin Mills Cheque number 000130

33/16 Planning

33/16/1 Planning Applications

DC/16/1782/FUL Construction of a rear extension, The Nest Mill Road for Miss Jodie Pike. Following discussion **the Council recommended approval of the application.**

DC/16/2098/FUL Construction of a summer house Dairy Cottage Hulver Road for Mrs Helen Goodbourn. Following discussion **the Council recommended approval of the application.**

DC/16/2071 construction of garage with wood store, potting shed, arbour screen, greenhouse and electric mains cupboard, Old Manor House, Church Road for Mr Tonkin. As Mr Tonkin was present the Chairman with the approval of Council invited Mr Tonkin to give a brief explanation of the application. Following discussion **the Council recommended approval of the application.**

The clerk was asked to respond on the appropriate forms.

33/16/2 Outcome of planning applications

The clerk reported that Mr J Betts had lodged an appeal following the result of his planning application DC/16/0688/FUL Construction of a timber cabin to replace existing static caravan Land at Mutford Wood Mutford. Mr Betts is appealing the condition applied to the granting of the application that the application would be reviewed in five years. Following discussion Council agreed that the condition should be supported and that the clerk should communicate this to the planning inspectorate.

34/16 Neighbourhood plan.

Cllr Randle commented on the success of the Annual Parish Meeting. He felt that the presentations and discussions were excellent and that the residents who attended were positive about the proposed plan and were well informed.

34/16/1 Following discussion **it was agreed** to formally adopt the recommendation of the APM that Mutford should develop a neighbourhood plan .

34/16/2 **It was agreed** that the plan should cover the parish

34/16/3 **It was agreed** to submit the intention to WDC

34/16/4 Following discussion it was proposed that Cllr Glendinning should Chair the Project Team and that Cllrs Randle and Greenacre should be the Council members of the team. **This was agreed.**

Council further agreed that the residents who had indicated that they would like to be involved would be invited to join the group. Details will be posted on the Council's website..

Signed Chairman _____ Clerk _____ Date _____

34/16/4 Council agreed that the team should aim for completion of the plan by December 2017 The clerk will liaise with Cllr Glendinning about meeting dates.

35/16 Any other business

35/16/1 Playground Report.

There were no issues with the playground.

35/16/2 Broadband Speed

A question about broadband speed was raised at the APM. The clerk reported that from a brief search Mutford receives a broadband speed of 76Mbps but it is not clear whether this is achievable by all residents.

35/16/3 Council considered a suggestion that Council meetings should be held in the Hall to enable more members of the public to attend. This may encourage more people to take an interest in the work of the Council. The committee room being small would not accommodate more than one or two people. The clerk was asked to investigate possibilities and report back at a future meeting.

36/16 Requests for items for the agenda of the next meeting

None

37/16 Date and time of next meeting. The next meeting will be held on **Wednesday 6th July 2016** at Mutford Village Hall **7.00pm**.

The meeting closed at 8.45pm.

Signed Chairman _____ Clerk _____ Date _____