



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Monday 5<sup>th</sup> December 2016 Commencing at 7pm

### **103/16 Present**

Cllrs, Carl O'Brien (Chairman), David Greenacre, Theresa Robinson, Shirley Cole, Martin Warnes, Paul Randle  
J. Armstrong (Clerk) 1 member of the public

### **104/16 Apologies for absence**

Cllrs Neil Glendinning, WDC Cllr Kevin Springall,

### **105/16 Declarations of Interest**

None

### **106/16 Minutes of the meeting of 2<sup>nd</sup> November 2016**

It was proposed by Cllr Randle, seconded Cllr Robinson that the minutes of the meeting of 2<sup>nd</sup> November 2016 be accepted as a true record. This was agreed.  
The minutes were signed by the Chairman.

### **107/16 Matters arising not otherwise on the agenda**

**100/16/2** The clerk reported that he was still discussing the issue with WDC.

**The meeting was adjourned for questions and comments from the public and reports.**

### **108/16 Questions and comments from the public**

Robin Mills commented on the state of roadside hedges around the village The Hedges need to be cut as this is the season for it. Mr Mills asked if the Council could encourage landowners to tidy up their hedges. Council discussed the issue and there was a suggestion that owners details may be obtainable from the land registry so that the Council could contact the appropriate person over this and any other issues when required. The clerk will make enquiries. Issues about the increase in large vehicles using the narrow roads around the village was raised also the state of road signs. It is hoped that these will be considered in the Neighbourhood Plan

### **109/16 SCC Report**

There was no SCC report at this point

### **110/16 WDC Report**

Cllr Springall was not able to attend but had sent a report concerning the provision of broadband in the Parishes and requested any information on the current provision be passed to him

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

### **111/16 Police Report**

The clerk read the November SNT newsletter. It was noted that the recorded crime figures were out of date. Council concluded that the current communication with the Police is much worse than the previous system which had the advantage of direct contact with a PCSO. The Clerk was asked to seek ways to communicate this to the SNT.

### **The meeting was re-opened by the Chairman**

### **112/16 Correspondence**

Letters/emails were received from;  
WDC with details on the consultation on proposed merger with SCDC which closes 12<sup>th</sup> December  
SALC with details of membership fees for 2017/18  
SALC with details of work to give parish councillors right to allowances for carers and childminding fees when attending Council meetings  
PCC/Police with details of a survey into improvements to policing in Suffolk  
SALC with details of changes to the Neighbourhood Planning Bill  
SALC with details of Suffolk rural fund  
SCC asking for details of bird deaths to be reported

### **113/16 Finance**

#### **113/16/1 On a proposition by Cllr Randle seconded Cllr Robinson members confirmed the following payments**

Clerk's pay for Oct/Dec £180 payee J Armstrong cheque number 000142  
PAYE on clerk's pay payee HMRC cheque number 000143  
Playground inspection, bin emptying November, £40.00 payee Robin Mills Cheque number 000144

**113/16/2 Account Balances** as at 1st Oct £6,853.58

**113/16/3 Budget forecast 2017/18** The clerk presented the budget forecast for 2017/1 and the precept figures for 2017/18 received from WDC. Following discussion it was proposed by Cllr O'Brien and seconded by Cllr Greenacre that a precept for 2017/18 of £3439.96 be requested from WDC. This was agreed

### **114/16 Planning**

#### **114/16/1 Planning Applications**

None

#### **114/16/2 Outcome of planning applications**

None

### **115/16 Neighbourhood plan.**

In the absence of the Chairman of the NP Team the clerk reported that the meeting of 12<sup>th</sup> November. The team has agreed a strategy for the first round of consultation which will commence in March 2017. Work is in progress to produce all the materials and associated tasks for that date. The next meeting will be on Saturday 10<sup>th</sup> Dec and will be a progress reporting session on the consultation process.

### **116/16 Any other business**

#### **116/16/1 Playground Report.**

Robin Mills reported that there were some small splits in the fixed swing seats which are not serious but will be kept under watch. The clerk will make arrangements for the playground inspection with Waveney Norse.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**116/16/2 Village Sign** Cllr Robinson said tha she had been approached by a resident who wished to remain anonymous about the condition of the village sign. Greenacre said that the problem centred on the base of the sign where the post enters the brick plinth. He suggested that it could be resolved with a metal base that the post could be screwed into. Cllr Greenacre was asked to obtain an estimate for the work from Haywards Unite Farmer's at Ellough.

**116/1/3** Cllr Cole raised the issue of black wheelie bins outside Windy Acres which council had been informed by Waveney Norse had been resolved. The clerk will contact Waveney Norse for an explanation

**117/16 Requests for items for the agenda of the next meeting**

None

**118/16 Date and time of next meeting.**

It was agreed that an additional meeting will be held on Wednesday 4<sup>th</sup> January at the village hall 7pm. This will be a 1 item agenda plus any urgent issues (the main business of the meeting a review of clerk's pay and conditions will be closed to the public)

It was further agreed that the next ordinary meeting will be held on Monday 6<sup>th</sup> February 2017 at Mutford Village Hall 7.00pm.

The meeting closed at 8.35pm.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_