



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Wednesday 5th October 2016 Commencing at 7pm

70/16 Present

Cllrs, David Greenacre, Theresa Robinson, Neil Glendinning, Shirley Cole, Martin Warnes
J. Armstrong (Clerk) 2 members of the public

71/16 Apologies for absence

Cllrs Carl O'Brien (Chairman), Paul Randle., WDC Cllr Kevin Springall, Cllr Ritchie SCC

72/16 Chairman

In the absence of thye Cllr O'Brien Cllr.Glendinning took the Chair.

73/16 Declarations of Interest

None

74/16 Minutes if the meeting of 9th September 2016

It was proposed by Cllr Warnes, seconded Cllr Cole that the minutes of the meeting of 9th September 2016 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

75/16 Matters arising not otherwise on the agenda

There were no matters arising

The meeting was adjourned for questions and comments from the public and reports.

76/16 Questions and comments from the public

There were no questions or comments from the public

77/16 SCC Report

Cllr Ritchie was not able to attend but indicated that he would consider requests for funds from his locality budget. It was agreed that the Village Hall Committee should contact Cllr Ritchie with details of the project to provide disabled toilet facilities at the village hall.

78/16 WDC Report

Cllr Springall was not able to attend but reminded council to send any comments on the proposed council merger between WDC and SCDC

79/16 Police Report

There were no recorded crimes in July 16..

The meeting was re-opened by the Chairman

Signed Chairman _____ Clerk _____ Date _____

80/16 Correspondence

Letters/emails were received from;

SALC with details of a survey on SCC services. The clerk reported that SALC has produced a online survey asking Councils for their opinion on a range of services delivered by SCC. It was agreed that the clerk would email a copy of the survey to members and collate their responses for consideration at the next meeting.

K Blowers outlining issues relating to footpaths in the parish. The clerk was asked to contact Mr Blowers and ask for more details including which footpaths are affected. Cllr Greenacre will assist.

SALC about issues of policing raised at the area meeting

SALC about precept consultation

WDC with invitation to the annual budget liaison meeting 22nd Nov

SALC with details of an alternative website host. The clerk reported that he had received a number of offers for hosting the Parish Council's website. Following discussion the clerk was authorised to determine the best company to host the council's website.

Details of defibrillator purchase for siting in the village. Following discussion council is of the opinion that there is no suitable site for this because of the layout of the village.

The emergency planning team with the latest newsletter. It was agreed that an emergency plan for the parish be considered through the neighbourhood development plan.

81/16 Finance

81/16/1 On a proposition by Cllr Glendinning seconded Cllr Robinson members confirmed the following payments

Playground inspection, bin emptying September, £40.00 payee Robin Mills Cheque number 000140

81/16/2 Account Balances The current account stood at £6056.07

81/16/3 Council noted the receipt of the second instalment of the precept. Cllr Glendinning asked when the precept for 2017/18 would be determined. The Clerk said tha that the precept required would be communicated to WDC in January 2017. A proposed budget would be included on the agenda of the next meeting. Cllr Glendinning said that Council should consider any projects that members wished to put forward in the budget discussions. The clerk recommended that the asset register should be reviewed at the same time.

82/16 Planning

82/16/1 Planning Applications

None

82/16/2 Outcome of planning applications

DC/16/3309/FUL Conversion of existing outbuilding to form habitable annexe accommodation for elderly parent Boundary Farm Holly Lane Mutford for Mr Martin Shreeve. **WDC Permitted.**

DC/16/3300/COU Retrospective Application Continuation to change part of land from agricultural to equestrian and within the equestrian area a fenced off section for the storage of caravans, Land on South Side of The Street Barnby for Mr Vaughan Matthews **WDC Permitted.** The clerk reported that the officer's report for this application had indicated that Barnby PC and North Cove PC had not responded to this application. The clerk was asked to investigate and report back to the council.

82/16/3 Appeal. DC/16/0688/FUL Timber Cabin The clerk reported that the appeal has been dismissed.

83/16 Neighbourhood plan.

Signed Chairman _____ Clerk _____ Date _____

The clerk reported that the first meeting of the project team is scheduled for Wednesday 12th October 7pm. Cllr Glendinning and Cllr Greenacre said that they would not be able to attend. The clerk was asked to contact those members of the team that has yet to confirm their attendance and discuss with the chairman whether the meeting should be postponed

84/16 Any other business

84/16/1 Playground Report.

Robin Mills reported that work is required to replace the woodchip around items in the playground. The clerk will seek a new supplier for woodchip. It was further agreed that Waveney Norse be contacted to undertake the annual inspection of the playground when the work above had been completed.

84/16/2 The clerk reported that he had not yet been successful in obtaining an explanation about a large number of wheelie bins at a property in the village but will continue to investigate.

84/16/3 The clerk was asked to contact the clerk at Barnby about the state of the bus shelter on the A146 near the Nursery.

85/16 Requests for items for the agenda of the next meeting

None

86/16 Date and time of next meeting. The next meeting will be held on **Wednesday 2nd November 2016** at Mutford Village Hall **7.00pm**.

The meeting closed at 8.40pm.

Signed Chairman _____ Clerk _____ Date _____