



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Monday 6<sup>th</sup> February 2017 Commencing at 7pm

### **124/16 Present**

Cllrs, Neil Glendinning (Vice-Chairman), David Greenacre, Theresa Robinson, Shirley Cole, Martin Warnes  
J. Armstrong (Clerk) 3 members of the public

### **125/16 Apologies for absence**

Cllrs. Carl O'Brien, Paul Randle, WDC Cllr Kevin Springall,

### **126/16 Declarations of Interest**

None

### **127/16 Minutes of the meeting of 5<sup>th</sup> December 2016 and the additional meeting of 4<sup>th</sup> January 2017.**

**It was proposed by Cllr Robinson, seconded Cllr Cole that the minutes of the meeting of 5<sup>th</sup> December 2016 and the minutes of the additional meeting of 4<sup>th</sup> January 2017 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

### **128/16 Matters arising not otherwise on the agenda**

The clerk reported that he had further confirmation that WDC are not emptying all the bins at Windy Acres. The issue will continue to be monitored.

**The meeting was adjourned for questions and comments from the public and reports.**

### **129/16 Questions and comments from the public**

The road name sign for Chapel Road is missing. The clerk will report this to Highways at SCC

### **130/16 SCC Report**

There was no SCC report

### **131/16 WDC Report**

Cllr Springall was not able to attend but had sent a report concerning the merger between WDC and SCDC and outlined the timetable for various elements of the process.

### **132/16 Police Report**

The clerk reported that from the PoliceUK website there were no recorded crimes in the Parish during November 2017.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

## The meeting was re-opened by the Chairman

### 133/16 Correspondence

Letters/emails were received from;  
SALC with details of a consultation on allowing Video conferencing as meetings  
SALC with details of the Battles over Beacons Event November 2018  
SALC with details of precept referendums update and other news  
WDC details of the new monitoring officer  
SALC with details of new audit arrangements for 2017/18  
SALC invitation from Suffolk Preservation Society event in March  
Beccles Town Council letter re changes to policing in the area  
SALC with a letter requesting information about Pedestrian crossings  
WDC letter from the Chief Executive re merger of WDC/SCDC  
SALC with details of a planning conference in March  
SCC with details of a webpage with information of who flooding should be reported too

### 134/16 Finance

#### 134/16/1 On a proposition by Cllr Glendinning seconded Cllr Greenacre members confirmed the following payments

Playground inspection, bin emptying December and January, £80.00 payee Robin Mills Cheque number 000145

Clerk's pay for Jan/Mar 2017 £268.00 payee J Armstrong cheque number 000146

PAYE on clerk's pay £67.00 payee HMRC cheque number 000147

**134/16/2 Account Balances** as at 31<sup>st</sup> Dec £6444.95

**134/16/3 Budget forecast 2017/18** The clerk reported that the precept request for 2017/18 had been sent to WDC.

### 135/16 Planning

#### 135/16/1 Planning Applications

DC/17/0129/FUL Construction of a two storey part extension Shrub Villa Hulver Road Mutford Beccles Suffolk NR34 7UW for Mr Jason Reid. Following discussion it was agreed to recommend approval of the application. The clerk was asked to notify WDC.

#### 135/16/2 Outcome of planning applications

None

### 136/16 Neighbourhood plan.

Cllr Glendinning (Chairman of the NP team) reported on the progress to date. The Team are working on the questionnaire package to be used in the consultation. The plan is to start the consultation in March with a flyer delivered to every household and large signs at strategic points in the parish. This will be followed by further questionnaires and events.

### 137/16 Any other business

#### 137/16/1 Playground Report.

The clerk is waiting for confirmation of the playground inspection from Waveney Norse. The woodchip will be delivered soon.

#### 137/16/2 Road Gullies.

Cllr Warnes raised an issue concerning the gullies along the rural roads to drain surface water from the road. These are cut by a machine but are not being carried out satisfactorily the gully often stops short of the ditch that it should be connected to. Some gullies appear to run uphill instead of down to the connecting ditch, others are extremely deep. This issue was confirmed by other members. The clerk was asked to bring the matter to the attention of Highways department.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**137/16/3 Enforcement of planning conditions**

Issues relating to possible breaches of conditions following approval of a planning application were raised. Members were concerned that the possible breaches had not been acted upon by WDC despite being raised by the Council. The clerk was asked to request action by WDC to address the issues and to copy in to that request Cllr Springall District Councillor. .

**138/16 Requests for items for the agenda of the next meeting**

None

**139/16 Date and time of next meeting.**

**The next meeting of the Council will be held on Monday 6<sup>th</sup> March 2017 at the Village Hall 7pm**

**The meeting closed at 8.25pm.**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_