



MUTFORD PARISH COUNCIL

Minutes of the Annual Meeting of the Council

held at Mutford Village Hall
on Wednesday 6th July 2016
Commencing at 7pm

38/16 Present

Cllrs, Carl O'Brien (Chairman), Paul Randle, David Greenacre, Theresa Robinson, Neil Glendinning, Shirley Cole, Martin Warnes
J. Armstrong (Clerk), 1 member of the public

39/16 Apologies for absence

Cllrs. WDC Cllr Kevin Springall, Cllr Ritchie SCC

40/16 Declarations of Interest

None

41/16 Minutes of the meeting of 3rd June 2016

It was proposed by Cllr Glendinning, seconded Cllr Greenacre that the minutes of the meeting of 3rd June 2016 be accepted as a true record. This was agreed.
The minutes were signed by the Chairman.

42/16 Matters arising not otherwise on the agenda

There were no matters arising

The meeting was adjourned for questions and comments from the public and reports.

43/16 Questions and comments from the public

There were no questions or comments from the public

44/16 SCC Report

There was no SCC report

45/16 WDC Report

There was no WDC report

46/16 Police Report

There was no police report..

The meeting was re-opened by the Chairman

47/16 Correspondence

Letters were received from;

SCC rights of way team with details of a survey about footpaths and rights of way for a review of the Rights of Way improvement plan. The clerk was asked to complete the survey on behalf of the council.

Signed Chairman _____ Clerk _____ Date _____

WDC with reference to the Local development plan consultation asking for the council to complete. It was agreed that the Council was not in a position to answer the questions ahead of the development of a neighbourhood plan and confirmed that the council objects to the proposed sites for development in the Parish. The clerk was asked to respond to WDC.

Beccles Safer Neighbourhood Team with information about future meetings of the safer neighbourhood team to be held at Beccles Police Station the dates of which will be confirmed at a later date.

Waveney Norse Services with details of the services that they offer

WDC Prevent Awareness promoting the Government's strategy to prevent radicalization particularly among young people

48/16 Finance

48/16/1 On a proposition by Cllr Glendinning seconded Cllr Robinson members confirmed the following payments

Playground inspection, bin emptying June, £50.00 payee Robin Mills Cheque number 000131

Hire of Village Hall for the Annual Parish Meeting 2016 £11.00 payee Mutford and Rushmere Village Hall cheque number 000132

Donation to the Village Hall towards the costs of the Queen's 90th Birthday celebrations £173.62 payee Mutford and Rushmere Village Hall cheque number 000133

48/16/2 Account Balances The current account stood at £6178.67 at 29th June 2016.

49/16 Planning

49/16/1 Planning Applications

DC/16/2307/FUL single storey extension 4 Welch Close for Mr Attenburrow.

Following discussion **the Council recommended approval of the application.**

Council discussed a growing problem of the number of cars being parked on the road at that end of Welch Close it was agreed that this concern should be included in the response to WDC.

49/16/2 Outcome of planning applications

DC/16/1288/FUL Demolition of outbuilding and construction of a detached annexe for Mr Shreeve **WDC Refused**

DC/16/1782/FUL Construction of a rear extension, The Nest Mill Road for Miss Jodie Pike. **WDC Permitted**

DC/16/2071 construction of garage with wood store, potting shed, arbour screen, greenhouse and electric mains cupboard, Old Manor House, Church Road for Mr Tonkin. **WDC Permitted**

DC/16/2098/FUL Construction of a summer house Dairy Cottage Hulver Road for Mrs Helen Goodbourn. **WDC Permitted**

49/16/3 Appeal. The clerk confirmed that he had written to the Planning inspectorate expressing the Council's decision that the condition to review the application in five years should be supported.

50/16 Neighbourhood plan.

The clerk updated members on progress towards the Neighbourhood Plan.

The application to undertake a neighbourhood plan for submission to WDC is nearly complete and will be sent to WDC as soon as possible.

A draft of the terms of reference for the plan was presented and approved by the Council.

Draft documents covering project budget, timeline, questionnaires and associated elements were also considered. These will be developed by the project team in due course. The clerk will contact the project team and update them on progress to date

Signed Chairman _____ Clerk _____ Date _____

51/16 Any other business

51/16/1 Playground Report.

Robin Mills reported that there were no issues with the playground. It was also reported that the dog waste bin at the bottom of the playing field was heavily used. It was agreed that an additional dog waste bin should be purchased. It was further agreed that the clerk should contact Waveney Norse to discuss a playground inspection.

51/16/2 Celebration event for the Queen's Birthday. The Chairman proposed that the Village Hall Committee be congratulated and thanked for the excellent celebration event in honour of the Queen's 90th birthday. It was very enjoyable and appreciated by those that attended.

52/16 Requests for items for the agenda of the next meeting

Clerk's pay review

53/16 Date and time of next meeting. The next meeting will be held on **Wednesday 7th September 2016** at Mutford Village Hall **7.00pm**.

The meeting closed at 8.10pm.

Signed Chairman _____ Clerk _____ Date _____