



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 4th September 2017 Commencing at 7pm

54/17 Present

Cllrs, Carl O'Brien CBE, Shirley Cole, Martin Warnes, David Greenacre, Theresa Robinson, J. Armstrong (Clerk), 2 members of the public

55/17 Apologies for absence

Cllrs. Neil Glendinning, Paul Randle, WDC Cllr Kevin Springall,

56/17 Declarations of Interest

None

57/17 Minutes of the meeting of 3rd July 2017

It was proposed by Cllr Robinson, seconded Cllr Cole that the minutes of the meeting of 3rd July 2017 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

58/17 Matters arising not otherwise on the agenda

50/17 Benacre Flood Risk Meeting. The clerk reported that there will be a meeting at Kessingland Parish Council Offices to discuss the options available. A report will be prepared for the next meeting.

The meeting was adjourned for questions and comments from the public and reports.

59/17 Questions and comments from the public

59/17/1 An email was received from a resident of Mill Road expressing concerns about the noise from the Airport and asking if there are any restrictions on flights. Concern was also expressed about the tractors and trailers passing through the village. Following discussion, the clerk was asked to respond on behalf of the Council.

59/17/2 Mr Adams asked a question relating to the planning application DC/17/3010 Detached cottage for holiday let Willow Farm Mutford as to why there was not a meeting to discuss. The clerk explained the procedure that the Council adopts when application require a response before a meeting of the Council. An additional meeting will be called if asked for by members. Mr Adams also asked why the Council objected to his application for a holiday let but supported the Willow Cottage application. The clerk was asked to respond. The Council objected to Mr Adam's application because the site for his holiday let was considered to be in open countryside and therefore did not conform to WDC planning policy. The Willow Cottage proposal was in the environs of the Village and Council decided it would be acceptable.

Signed Chairman _____ Clerk _____ Date _____

60/17 SCC Report

There was no SCC report

61/17 WDC Report

Cllr Springall sent his apologies as his work shift prevents him from attending.

62/17 Police Report

The recorded crimes website shows 2 reported crimes in June 2017 1 other theft from Chapel Road and 1 other theft on Church Road

The meeting was re-opened by the Chairman

63/17 Correspondence

Letters/emails were received from WDC to state that the briefing about the merger of WDC and SCDC have been postponed until further information from DCLG is received. The Lord Lieutenant of Suffolk asking for nominations for HM The Queen’s birthday and new year’s honours list. Field Compost Ltd with details of play bark costs SALC with details of courses being held. (Clerk will attend the next clerk’s networking event)

64/17 Finance

64/17/1 On a proposition by Cllr Robinson seconded Cllr Cole members confirmed the following payments

Neighbourhood Plan Survey costs £408 payee (Survey Monkey) Neil Glendinning cheque number 000162

Printing of survey and signs for the Neighbourhood plan £282.20 payee H Tonkin cheque number 000163

Stamps and printer ink for the Neighbourhood Plan survey £123.52 payee J Armstrong cheque number 000164

Clerks pay July/Sept. £312 payee J Armstrong cheque number 000165

PAYE on clerks pay Jul/Sept. £78 payee HMRC cheque number 000166

PAYE Admin Fee for 2017/18 £30 payee Ladywell Accountancy Services cheque number 000167

Playground maintenance and bin emptying July/August £82 payee Robin Mills cheque number 000168

Council insurance for 2017/18 £297.69 payee Came and Company cheque number 000170

64/17/2 Account balances

The clerk reported that the current account stands at £6125.33 as at 11th July.

65/17 Planning

65/17/1 Planning Applications

Council confirmed its decision to raise no objection to planning application DC/17/3319/FUL Variation of conditions Holly Corner Hulver Road Mutford.

65/17/2 Outcome of planning applications

DC/17/3010 Detached cottage for holiday let Willow Farm Mutford. WDC Refused. Council’s attention was drawn to the reasons for the refusal and their comparisons to other recent applications for similar developments.

65/17/3 First Draft of the WDC Local Development Plan. Following discussion there was general approval of the proposed two sites on Chapel Road. It was felt that Council should be active in influencing the type of

Signed Chairman _____ Clerk _____ Date _____

houses that should be built. The plan does give some recommendations which the Council is generally supportive of.

65/17/4 Third River Crossing.

Following a short discussion, the Chairman said he would complete the questionnaire on the proposed third river crossing for Lowestoft.

65/17/5 Planning Condition Breaches

The clerk gave an update on progress by WDC to deal with possible breaches of planning conditions at a property in the Parish.

A member drew the Council's attention to two other sites in the Parish that may also be in breach of the planning conditions linked to previous applications. The clerk was asked to bring these to the attention of WDC.

66/17 Neighbourhood Plan

The clerk gave a brief update on the progress of the NP since the last meeting. The questionnaire has been distributed to residences is available on line for those residents that had requested it. The clerk advised Council that it may be necessary to recruit new members to the project group in the near future.

67/17 Any other business

67/17/1 Playground Report. Robin Mills said that repairs to the edges of the barked area need to be replaced and more bark needed to be provided. This was agreed. The clerk reported that he had obtained a quote for an inspection of the play area and the tennis court. It was agreed to postpone the inspection until the repairs are completed.

67/17/2 Notice Board. The Chairman reported that Mervyn Cross had very kindly replaced the notice board on Mill Road. Council expressed their grateful thanks to Mr Cross. The Clerk was asked to write to Mr Cross thanking him on their behalf.

67/17/3 Batteries for the Speed Sign. The clerk reported that he had obtained a quote for two batteries for the speed sign. The clerk was asked to organise the purchase of the batteries.

68/17 Requests for items for the agenda of the next meeting

Cllr Cole asked for Neighbourhood Watch to be included on the next agenda.

69/17 Date and time of next meeting.

The next meeting will be held on **Monday 2nd October 2017 at Mutford Village Hall 7.00pm.**

The meeting closed at 8.30pm.

Signed Chairman _____ Clerk _____ Date _____