



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 5th February 2018 Commencing at 7pm

124/17 Present

Cllrs. Carl O'Brien CBE, Martin Warnes, David Greenacre, Theresa Robinson, Paul Randle, Neil Glendinning, Shirley Cole,
J. Armstrong (Clerk), 1 member of the public

125/17 Apologies for absence

WDC Cllr Kevin Springall, SCC Cllr David Ritchie

126/17 Declarations of Interest

None

127/17 Minutes of the meeting of 4th December 2017

It was proposed by Cllr Warnes, seconded Cllr Greenacre that the minutes of the meeting of 4th December 2017 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

128/17 Matters arising not otherwise on the agenda

There were no matters arising not otherwise on the agenda

The meeting was adjourned for questions and comments from the public and reports.

129/17 Questions and comments from the public

None

130/17 SCC Report

There was no SCC report

131/17 WDC Report

There was no WDC report

132/17 Police Report

There were no recorded crimes in the Parish during November 2017

The meeting was re-opened by the Chairman

133/17 Correspondence

Letters/emails were received from
WDC re Economic Growth Plan
WDC re boundary changes in council merger

Signed Chairman _____ Clerk _____ Date _____

The Chair of the Suffolk Neighbourhood Watch Association about the formation of Neighbourhood Watch schemes

SALC with information on the requirement for appointment of a Data Protection Officer

Reydon Belles with information about cycling activities for Women in the Reydon Area

AONB about proposed boundary review in the south part of the AONB

134/17 Finance

134/17/1 On a proposition by Cllr Warnes seconded Cllr Robinson members confirmed the following payments

Playground maintenance and bin emptying December/January £80.00 payee Robin Mills cheque number 000180

134/17/2 Account balances

The clerk reported that current account had a balance of £5659.23 at the 31st December 2017.

134/17/3 Transparency Fund

The clerk reported that he had made a claim for a grant to cover the costs of the Parish Council Website.

134/17/4 Neighbourhood Plan Costs

The clerk reported that he had made a claim to WDC for a grant towards the costs incurred by the Neighbourhood Plan.

135/17 Planning

135/17/1 Planning Applications

DC/18/0145/FUL Constuction of a rear and side extension with detached garage Brambles Hulver Road Mutford Beccles Suffolk NR34 7UL. Following discussion it was agreed that Council had no objection to the application and the clerk was asked to notify WDC of that decision.

DC/18/0102/COU Retrospective Application - Four additional mobile homes | Windy Acres Mutfordwood Lane Mutford Lowestoft Suffolk NR33 8H

Following a discussion, a number of points were raised by members and it was agreed that the Council would object to the application and the clerk was instructed to prepare the response and email councillors for their opinion and approval before sending to WDC by the agreed date of 8th February.

Post Meeting Note 8th Feb. Following communication with the case officer the clerk has ascertained that the application is being reviewed and a re-consultation would ensue. The clerk will circulate new details as soon as they are available.

135/17/2 Outcome of planning applications

None

135/17/3 Planning issues Beulah Hall

The clerk reported that he had asked WDC for an update on issues relating to work being carried out a Beulah Hall that required planning consent that had been brought to their attention in September 2017. The case officer had replied that WDC were waiting for a planning application from the owner in respect of these issues.

135/17/4 The clerk reported that an invitation had been received from Lowestoft Town Council to attend a meeting at Riverside Lowestoft to consider the draft of the Local Development Plan currently being constructed. Members were asked to let the clerk know if they wish to attend.

136/17 Data Protection Officer.

The clerk updated the meeting concerning received information about the role and who can take it on. There is conflicting information from SALC and LCPAS. The clerk will seek clarification and report back to the next meeting.

Signed Chairman _____ Clerk _____ Date _____

137/17 Neighbourhood Plan

NP Chairman Cllr Glendinning gave a brief summary of progress on the neighbourhood plan. The team are in the process of producing the draft plan which it hopes will be ready in the Spring. Further events will be organised to seek views from residents on the draft plan. Following these events the draft will be edited and passed to WDC for an opinion.

138/17 Any other business

138/17/1 Playground Report. There were no issues raised by Mr Mills in his report.

138/17/2 Speed Sign Batteries. Cllr Randle informed the council that the old batteries were not functioning correctly. The clerk reported that he had ordered new batteries and was waiting for the pro forma invoice from the supplier.

138/17 Requests for items for the agenda of the next meeting

Data Protection Officer

139/17 Date and time of next meeting.

The next meeting will be held on **Monday 5th March 2018 at Mutford Village Hall 7.00pm.**

The meeting closed at 9.10pm.

Signed Chairman _____ Clerk _____ Date _____