



MUTFORD PARISH COUNCIL

Minutes of the Annual Meeting of the Council

held at Mutford Village Hall
on Wednesday 5th June 2017
Commencing at 7pm

20/17 Present

Cllrs, Carl O'Brien (Chairman), Shirley Cole, Paul Randle, Martin Warnes, David Greenacre, Neil Glendinning (Vice Chairman)
J. Armstrong (Clerk), 1 member of the public

21/17 Apologies for absence

Cllrs. Theresa Robinson, David Greenacre, WDC Cllr Kevin Springall,

22/17 Declarations of Interest

None

23/17 Minutes of the meeting of 8th May 2017

It was proposed by Cllr Glendinning, seconded Cllr Cole that the minutes of the meeting of 8th May 2016 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

24/17 Matters arising not otherwise on the agenda

The clerk reported that he had made some enquiries about a new notice board. Prices vary considerably. Following discussion the clerk was asked to continue investigations and report at the next meeting.

The meeting was adjourned for questions and comments from the public and reports.

25/17 Questions and comments from the public

There were no questions or comments from the public

26/17 SCC Report

There was no SCC report

27/17 WDC Report

Cllr Springall had apologised for not being able to attend.

28/17 Police Report

The recorded crimes website has not yet been updated

The meeting was re-opened by the Chairman

Signed Chairman _____ Clerk _____ Date _____

29/17 Correspondence

Letters/email were received from
SALC with details of changes to the data protection act
WDC consulting on the move to electronic communications of planning applications.
Following discussion, the council were not in favour of this proposal. The clerk was asked to write to WDC stating the opinion of the council.
SEAFARERS UK with details of merchant navy day.

30/17 Finance

30/17/1 On a proposition by Cllr Randle seconded Cllr Cole members confirmed the following payments

Clerk's pay for April/June £312 payee J Armstrong cheque number 000155
PAYE on Clerk's pay April/June £78 payee HMRC cheque number 000156
Postage for Neighbourhood Plan £123.85 payee J Armstrong cheque number 000157
Playground maintenance and bin emptying for April and May £155 payee Robin Mills cheque number 000158
Refreshment costs for the APM £12.79 payee Pam Cross cheque number 000159
Printing costs for the NP £41.40 payee Tim Twineham cheque number 000160

31/17 Planning

31/17/1 Planning Applications

Update on planning application DC/17/1254/FUL Beulah Hall. The clerk reported that the application had been called in and would be considered at the July meeting of the planning committee.

31/17/2 Outcome of planning applications

DC/17/1762/FUL Front and rear extensions 11, Mill road Mutford for Mr and Mrs Bailey. **WDC Approved**

32/17 Neighbourhood Plan

The clerk gave a brief update on the progress of the NP since the last meeting. There had been a satisfactory response to the flier and work will begin on the main questionnaire soon. The next meeting of the project team is yet to be arranged.

33/17 Annual Parish Meeting

The Annual Parish Meeting was successful with 52 attendees. It was a positive meeting. There were several questions on the neighbourhood plan. A question was also asked about the replacement of the post box at the crossroads on Hulver Road. The clerk will continue to seek a positive outcome.
Thanks were expressed to Pam Cross who stepped in to organise the refreshments.

34/17 Any other business

34/17/1 Playground Report.

Robin Mills said that he needs more bark chips but would wait until the autumn for better material to be available. He had replaced a cap on one of the pieces of equipment.

34/17/2 Cllr Cole asked if there was any action about issues relating to Windy Acres. The clerk reported that he no information that any action had been undertaken. The clerk was asked to request Cllr Springall to seek action on behalf of the Council.

34/17/3 Cllr Glendinning said that he had been approached by a resident about the possible storage of waste materials on the site next to the residents property and the regular occurrence of bonfires producing smoke and fumes. The clerk was asked to investigate who the matter should be reported to.

34/17/4 Cllr Randle asked about progress on batteries for the speed sign. The clerk reported that Henstead was now using a tractor battery to power their sign and would

Signed Chairman _____ Clerk _____ Date _____

follow up on progress. Cllr Randle said that 2 spare batteries of the same type as we have would be satisfactory. The clerk will facilitate.

35/17 Requests for items for the agenda of the next meeting

None

36/17 Date and time of next meeting.

The next meeting will be held on **Monday 3rd July 2017 at Mutford Village Hall
7.00pm.**

The meeting closed at 8.30pm.

Signed Chairman _____ Clerk _____ Date _____