



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Monday 1<sup>st</sup> April 2019 Commencing at 7pm

### **178/18 Present**

Cllrs. Carl O'Brien CBE, Paul Randle, Theresa Robinson, Neil Glendinning (vice chairman), David Greenacre, Martin Warnes, Shirley Cole,

In attendance J. Armstrong (Clerk), 2 members of the public

### **179/18 Apologies for absence**

SCC Cllr. David Ritchie, WDC Cllr Kevin Springall,

### **180/18 Declarations of Interest**

None

### **181/18 Minutes of the meetings of 4<sup>th</sup> March 2019**

It was proposed by Cllr Glendinning, seconded Cllr Greenacre that the minutes of the meeting of 4<sup>th</sup> March 2019 be accepted as a true record subject to the change proposed by Cllr Randle. This was agreed. The minutes were signed by the Chairman.

### **182/18 Matters arising not otherwise on the agenda**

There were no matters arising

**The meeting was adjourned for questions and comments from the public and reports.**

### **183/18 Questions and comments from the public**

A member of the public asked about the condition of the telephone box on Church Road. Following discussion, it was agreed that the Parish Council would seek to renovate the box and put it to some use. Cllr Greenacre said that he had made some repairs to the box and volunteered to paint the box. It was further agreed that a request for volunteers to help in the renovation and to keep it clean. It was also suggested that residents' ideas for what the box should be used for should also be sought.

A request for assistance to deliver the monthly newsletter was also made. It was agreed to seek volunteers with a piece in the next newsletter. Cllr O'Brien and Cllr Glendinning volunteered to cover if any deliverers were not able to deliver.

The Chairman thanked the residents for their contribution.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

### **184/18 SCC Report**

There was no SCC Report

### **185/18 WDC Report**

There was no WDC report

**The clerk reported** that he had written on the Parish Councils behalf to thank Cllr Ritchie and Cllr Springall for their help and support during the current Council Session.

### **186/18 Police Report**

There were 2 recorded crimes in the Parish during December 2018. On or near Newson Avenue 1 burglary and 1 Violence or Sexual Offence

### **The meeting was re-opened by the Chairman**

### **187/18 Correspondence**

#### **Emails/Letters were received from:**

ESC with details of the start of East Suffolk District Council 1/4/18

WDC with details of the consultation following Carlton Colville Town Council's application for a neighbourhood plan. Response to be considered

SALC with details of an area forum on April 2<sup>nd</sup> at Beccles Town Hall  
Seafarers UK about 'Flying the Red Ensign' on Merchant Navy Day

### **188/18 Finance**

#### **188/18/1 Outstanding invoices.**

#### **On a proposition from Cllr Glendinning, seconded by Cllr Greenacre the following invoice/receipts were approved for payment:**

Playground maintenance and bin emptying for March £80.00 payee Robin Mills  
Cheque number 000228

Printer ink and paper for neighbourhood plan £59.46 payee J Sheahan cheque  
number 000229

**188/18/2** The clerk reported that the unused part of the grant for Neighbourhood Plan costs would be £1311.00 and this sum would be returned at the end of the financial year

**188/18/3 Projected budget outturn.** The clerk reported that the likely balance of reserves at the end of the year would be in the region of £5795.00 and that if an election were required that figure would reduce by circa £1000. It would be prudent for the Council to postpone any non-essential expenditure until the next financial year from 1/4/18.

#### **188/18/4. Account balances**

The clerk reported that he would inform members of the current balances following receipt of the bank statements

### **189/18 Planning**

#### **189/18/1 Planning Applications**

**DC/18/0508/FUL** Beulah Hall Domestic store. Council confirmed the response to this application as having no objection.

#### **189/18/2 Outcomes of planning applications**

**DC/18/0508/FUL** Beulah Hall Domestic store. Council confirmed the response to this application as having no objection.

There were no outcomes to planning applications

#### **189/18/3 Planning Appeals**

**DC/18/3766/FUL** Construction of a single self build detached dwelling, The Pastures, The Street, North Cove Beccles Suffolk. **Appeal dismissed**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

Planning appeals still in progress.

**DC/18/0673/OUT** Outline application construction of a single new dwelling with detached garage and the formation of a new vehicular access Manor Farm House Church Road Mutford. **Appeal in Progress**

**DC/18/3945/FUL** Demolish existing double garage and remove outbuilding to allow erection of No 1 self build bungalow and detached garage. **Appeal in Progress**

**189/18/4 Possible breach of planning conditions**

The clerk reported that there was no up to date on the matters reported to WDC at this time.

#### **190/18 Neighbourhood Plan update**

Cllr Glendinning reported that the final draft of the Neighbourhood Plan and the Associated Supporting Statements were ready for Council to approve. Following a discussion during which final adjustments to the plan and the associated documents were explained. Cllr Glendinning asked that Council approve and adopt the documents. This was agreed unanimously. Cllr Glendinning further asked for Council to formally submit the documents to WDC in order to start Regulation 15 of the procedure for making a neighbourhood plan. This was agreed unanimously.

The clerk was instructed to submit the necessary documents to WDC.

The Chairman expressed the thanks of the Council and the residents of the Parish to the members of the neighbourhood plan team for their extremely hard work to produce the plan.

#### **191/18 Election Details for 2<sup>nd</sup> May**

The Clerk gave an update on progress towards the election early indications are that we may have more than seven candidates therefore triggering an election.

Cllr Randle confirmed that the proposed change of date due to the election to Monday 13<sup>th</sup> May had been booked. Cllr Randle also reported that the date of the Annual Meeting of the Council. Following discussion, it was agreed that the May meeting will be held on Monday 13<sup>th</sup> May. It was further agreed that the Annual Parish Meeting would be held during w/c 22<sup>nd</sup> May subject to the availability of the village hall.

#### **192/18 Any other business**

##### **192/18/1 Playground Report.**

Cllr Randle relayed a report from Robin Mills that the repairs and maintenance required by the inspection report were nearing completion.

##### **192/18/ Village Hall request**

Cllr Robinson reported that the Village Hall Committee were considering placing a defibrillator at the village hall. It was agreed that this matter would be deferred until after the forthcoming election.

#### **193/18 Requests for items for the agenda of the next meeting**

None

**194/18 Date and time of next meeting.** The next meeting will be an interim one item meeting to be held **Monday 29th April 2019 at Mutford Village Hall 7.00pm.**

**The meeting closed at 8.40pm.**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_