



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 1st October 2018 Commencing at 7pm

81/18 Present

Cllrs. Carl O'Brien CBE, Martin Warnes, David Greenacre, Shirley Cole,

In attendance J. Armstrong (Clerk), 4 members of the public

82/18 Apologies for absence

Cllrs., Theresa Robinson, Neil Glendinning (vice chairman) Paul Randle, SCC Cllr. David Ritchie, WDC Cllr Kevin Springall,

83/18 Declarations of Interest

None

84/18 Minutes of the meetings of 3rd September 2018

It was proposed by Cllr Warnes, seconded Cllr Cole that the minutes of the meeting of 3rd September 2018 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

85/18 Matters arising not otherwise on the agenda

The clerk reminded members to complete the registers of interest forms.

The meeting was adjourned for questions and comments from the public and reports.

86/18 Questions and comments from the public

A member of the public explained the details of their planning application that was on the agenda to be considered later

87/18 SCC Report

There was no SCC report

88/18 WDC Report

There was no WDC report

89/18 Police Report

There was no Police report. **Post meeting note 1 crime of violence was recorded on or near Church Road in July.**

The meeting was re-opened by the Chairman

Signed Chairman _____ Clerk _____ Date _____

90/18 Correspondence

There was no correspondence

91/18 Finance

91/18/1 Outstanding invoices.

On a proposition from Cllr O'Brien, seconded by Cllr Warnes the following invoice/receipts were approved for payment:

Playground maintenance, bins and play bark £60 payee Robin Mills cheque number 000206

Council Insurance for 2018/19 £312 payee Came and Company cheque number 000207

Newsletter expenses £78 payee T Twineham cheque number 000208

Newsletter expenses £25 payee Pam Cross cheque number 000209

Newsletter expenses and Neighbourhood Plan Mileage £42 payee Jenny Sheahan cheque number 000210

91/18/2 To note receipt of the 2nd instalment of the Precept for 2018/19 £1735.49

91/18/3.Account balances

The clerk reported that he would inform members of the current balances following receipt of the bank statements

92/18 Planning

92/18/1 Planning Applications

DC/18/3745/FUL Construction of a domestic storage building Beulah Hall Mutford. Following discussion, it was agreed to object to this application and recommend refusal on the grounds that the size of the proposed store is excessive and no explanation as to why this size is required for a domestic purpose.

DC/18/3845/FUL New side porch extension and associated works with amendments to previous application 17/0964 in relation to doors and windows. Following discussion, it was agreed to recommend approval of this application.

DC/18/3685/VOC Variation of Condition No4 of DC/12/1113/FUL Installation of a 30MW solar farm to extend the life of the solar farm to 40 years. Following discussion, it was agreed to recommend approval of this application.

DC/18/3766/FUL Construction of a single self build detached dwelling, The Pastures The Street North Cove Beccles Suffolk. Following full discussion, it was agreed that Council objects to this application and strongly recommends refusal on the grounds that the site is in open countryside and contrary to WDC planning policy and is situated on a busy trunk road making entry and exit to the site dangerous.

92/18/2 Outcomes of planning applications

None

92/18/3 **DC/18/3413/COU** Change of use of site from named occupiers to general gypsy and traveller site Windy Acres Mutford. The clerk reported that this application would be considered at the meeting of WDC planning committee on Tuesday 16th October 6pm at Riverside.

93/18 Mutford Newsletter

Jenny Sheahan updated members on the current position of the Mutford Newsletter. The first issue had been received well by residents. The second issue is currently being prepared. A proposal to outsource the printing of the newsletter was tabled as it required a lot more time than expected to print in house. A quotation had been obtained from a company in Norwich which stated that a two page/ 4 sheet newsletter including delivery would cost £44 per issue. The Clerk advised that a second quotation should be sought to ensure value for money is secured. It was agreed that printing would be outsourced and that a second quotation should be obtained.

Signed Chairman _____ Clerk _____ Date _____

It was further proposed that the printer and other consumables that were to be used for inhouse printing be transferred to the neighbourhood plan team. No firm decision was made on this part of the proposition.

94/18 Neighbourhood Plan Update

In the absence of the Chairman of the Neighbour Plan team Cllr Glendinning, Jenny Sheahan gave an update of the current position. The team met with the NP Team at Wenhaston to discuss their experiences and gained a lot of information that is helpful in the production of the Mutford plan. The next meeting of the team will finalise the draft plan which it hopes will be presented to the Council at its November Meeting. Copies will be sent to members on the 29th October.

95/18 Any other business

95/18/1 Playground Report.

Robin Mills reported that there were no issues at the Playground.

96/18 Requests for items for the agenda of the next meeting

a. Request from the Village Hall committee re: Christmas party.

97/18 Confidential Item

The Chairman requested members of the public to leave for this item. A minute of this item is attached to these minutes.

98/18 Date and time of next meeting. The next meeting will be held on **Monday 5th November 2018 at Mutford Village Hall 7.00pm.**

The meeting closed at 9.00pm.

Signed Chairman _____ Clerk _____ Date _____