



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 3rd September 2018 Commencing at 7pm

62/18 Present

Cllrs. Carl O'Brien CBE, Martin Warnes, David Greenacre, Theresa Robinson, Neil Glendinning (vice chairman), Shirley Cole, Paul Randle

In attendance J. Armstrong (Clerk), 26 members of the public

63/18 Apologies for absence

Cllrs., SCC Cllr. David Ritchie, WDC Cllr Kevin Springall,

64/18 Declarations of Interest

None

65/18 Minutes of the meetings of 2nd July and 1st August 2018

It was proposed by Cllr Warnes, seconded Cllr Cole that the minutes of the meeting of 2nd July and 1st August 2018 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

66/18 Matters arising not otherwise on the agenda

50/18/2 Application for a grant for the proposed Mutford Newsletter. The clerk reported that the application had been successful but the amount requested was reduced from £440 to £330 with an expectation that the Parish Council would provide the additional funds. This had been previously agreed.

The meeting was adjourned for questions and comments from the public and reports.

67/18 Questions and comments from the public

Prior to the commencement of the public session it was established that the majority of people wished to make comments on item 9 of the agenda a Planning Applications for Windy Acres Mutfordwood Lane.

The clerk explained to the public the process for contribution to this item and that members of the public may not speak during the formal meeting unless the Chairman gives permission. It was further explained that comments should be kept within the context of the planning application being considered.

A large number of questions were asked and answered by the Chairman, Clerk and Councillors. Several suggestions were made which made clear the views of the majority of the public present. During the public session a member of the public made several comments about previous applications for Windy Acres and felt that it was the Parish Council that had made the decision to allow the additional pitches at the site. Despite the explanation that it is Waveney District Council a number of irrelevant

Signed Chairman _____ Clerk _____ Date _____

comments and accusations were forthcoming. There were no comments or suggestions about any other topic.

At the end of the public session the Chairman thanked the public for their comments which the Council would consider during their deliberations to agree their response to the application in item 9 on the agenda

68/18 SCC Report

There was no SCC report

69/18 WDC Report

There was no WDC report

70/18 Police Report

The clerk reported that the Police UK website indicates that there were no recorded crimes in the parish in June/July

The meeting was re-opened by the Chairman

The Chairman asked Council to agree to moving item 9 forward. This was agreed.

Cllr Greenacre left the meeting at this point

71/18 Planning

71/18/1 Planning Applications

DC/18/3413/COU Change of use of site from named occupiers to general gypsy and traveller site Windy Acres Mutford

Following a lengthy discussion, it was unanimously agreed to object to the application and strongly recommend refusal. Council considers that the supporting statement prepared by the applicant's agent fails to show that the need for the four additional static caravans by homeless relatives of Mr Rooney, that was the basis of the application is no longer valid and that the change of use to general gypsy/traveller pitches is needed. The close proximity to the Kessingland site is also a factor in the recommendation to refuse. The clerk was instructed to prepare a draft response for consideration by the council.

71/18/2 Outcomes of planning applications

DC/18/2511/FUL Construction of a rear extension 56 Mill Road Mutford. **WDC Permitted**

DC/18/0673/OUT Outline application construction of a single new dwelling with detached garage and the formation of a new vehicular access Manor Farm House Church Road Mutford for Mrs Tolliday. **WDC Refused**

DC/18/2224/FUL | Erection of new boundary wall to property entrance | Beulah Hall Dairy Lane Mutford NR34 7QJ. **WDC Refused**

DC/18/2607/FUL Demolish existing double garage and remove outbuilding to allow erection of No1 Self Build Bungalow and detached garage. Rivendell Church Road Mutford. **WDC Refused**

Cllr Glendinning requested that agenda items 11 and 12 be moved to this part of the meeting. This was agreed.

72/18 Neighbourhood Plan Update

Cllr Glendinning gave an update on the current position of the neighbourhood plan. The proposal to include a policy on Local Green Space protection that council was to express their views was still under development during talks with WDC. Jenny Sheahan from the Neighbourhood Plan team reported that WDC planning had been very helpful in the current work being undertaken. Cllr Glendinning expressed his

Signed Chairman _____ Clerk _____ Date _____

thanks to Ms Sheahan and Mr Twineham for all their hard work in the development of the plan. This was endorsed by the Council. The latest revision of the plan will be presented to the Council at the November Meeting. Councillors agreed that a one week lead time for distribution of the revision would be sufficient to allow them to read the document before the meeting.

73/18 Mutford Newsletter

Jenny Sheahan presented a draft copy of the first newsletter that will be delivered around the 17th September. It is likely that the format would be 6 months of 4 sides and 6th months of 2 sides which would increase the costs from the original estimates. Members were of the opinion that the additional cost could be provided from Council funds and were appreciative of the draft presented.

Cllr Glendinning left the meeting at this point

74/18 Correspondence

Letters/emails were received from:

WDC with details of a consultation on the draft policy on Gambling licensing

Suffolk Highways with details of new Grit bin guidance and application procedure

75/18 Finance

75/18/1 Outstanding invoices.

On a proposition from Cllr O'Brien, seconded by Cllr Warnes the following invoice/receipts were approved for payment:

Playground maintenance, bins and play bark £40 payee Robin Mills cheque number 000201

Clerk's pay for July/Sept. 2018 £312 payee J Armstrong cheque number 000202

PAYE on Clerks pay July/Sept 2018 £78 payee HMRC cheque number 000203

PAYE Admin fee for 2018/19 £25 payee Ladywell Accountancy Services cheque number 000204

Playground maintenance, bins and play bark £42 payee Robin Mills cheque number 000205

75/18/2 To note receipt of the grant towards Neighbourhood plan printing. The clerk reported that the grant of £500 had been received

75/18/3.Account balances

The clerk reported that the account balance stood at £6936.59 at 2/7/18

76/18 Register of Interests

The clerk reported on the requirement for members to update their entries on the register of interests. A form had been emailed to members and the clerk asked for them to be completed and returned to him as soon as possible.

77/18 Ward Boundary Changes

The Chairman gave a brief report on the joint meeting with Carlton Colville Town Council and Gisleham Parish Council. It was agreed that no objections should be raised concerning the ward proposal and that a further meeting be held in November to discuss how the three councils should work with the new district councillors after the elections in May 2019.

78/18 Any other business

78/18/1 Playground Report.

Robin Mills reported that there were no issues at the Playground.

Signed Chairman _____ Clerk _____ Date _____

78/18 Requests for items for the agenda of the next meeting

There were no requests.

79/18 Confidential Item

The Chairman requested members of the public to leave for this item. A minute of this item is attached to these minutes.

80/18 Date and time of next meeting. The next meeting will be held on **Monday 1st October 2018 at Mutford Village Hall 7.00pm.**

The meeting closed at 9.30pm.

Signed Chairman _____ Clerk _____ Date _____