



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Monday 4<sup>th</sup> February 2019 Commencing at 7pm

### **141/18 Present**

Cllrs. Carl O'Brien CBE, Paul Randle, Theresa Robinson, Neil Glendinning (vice chairman) Martin Warnes, David Greenacre, Shirley Cole,

In attendance J. Armstrong (Clerk), 5 members of the public

### **142/18 Apologies for absence**

Cllrs. SCC Cllr. David Ritchie, WDC Cllr Kevin Springall,

### **143/18 Declarations of Interest**

Cllr Robinson declared a pecuniary interest in Item 9 Planning Appeal in progress Rivendell Church Road

### **144/18**

### **145/18 Minutes of the meetings of 3<sup>rd</sup> December 2018**

Cllr Randle asked that in minute 130/18 line 3 '*Village Hall Committee has committed a large portion of its reserves to refurbishing the toilets*' should read 'Village Hall Committee has committed a large portion of its reserves to providing a disabled toilet' **It was proposed by Cllr Warnes, seconded Cllr Glendinning that the minutes of the meeting of 5<sup>th</sup> November 2018 be accepted as a true record subject to the change proposed by Cllr Randle. This was agreed.** The minutes were signed by the Chairman.

### **146/18 Neighbourhood Plan update**

Cllr Glendinning updated members on progress of the plan. The Open Meeting was attended by a small number of residents and their comments would be considered by the team at their next meeting in February. Council discussed some issues raised from comments made by the consultees on the draft plan. Council agreed that monitoring of the plan should be 'as and when necessary' rather than at fixed times during the life of the plan. The question of 'dark skies' was discussed and it was determined that the Parish Council has no power to prevent or remove lighting that may affect 'Dark Skies. It was suggested that an item in the newsletter to draw attention to the value of dark skies and encourage residents to prevent light pollution would be a good idea. A suggestion that requiring at least two parking spaces per house on new developments should be replaced by the SCC standard. Council suggested that the addition of 'with a preference for a minimum of two spaces' could be helpful. A further suggestion that the word 'will' used in the plan should be replaced by the word 'should' was discussed Council would leave this to the team to consider.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

The Chairman thanked the team for all their effort in developing the plan.

**147/18 Matters arising not otherwise on the agenda**

There were no matters arising

**The meeting was adjourned for questions and comments from the public and reports.**

**148/18 Questions and comments from the public**

WDC Cllr Paul Light gave a short presentation on courses on Cardiac Arrest and associated conditions being run at Rosedale Surgery in Kirkley details will be published in the Lowestoft Journal this week. Cllr Light also said that there are a number of free guides for older people now available.

Cllr Robinson reported that the Village Hall Committee were investigating the provision of a defibrillator and said that the committee were looking to approach the Parish Council for a donation towards the cost.

It was agreed to place the item on the agenda of the next meeting together with other requests from the village hall committee.

The Chairman thanked the residents for their contributions.

**149/18 SCC Report**

An email was received from Cllr Ritchie to apologise for not being able to attend.

**150/18 WDC Report**

There was no WDC report

**151/18 Police Report**

There were no recorded crimes in the Parish during November 2018.

**The meeting was re-opened by the Chairman**

**152/18 Correspondence**

**Emails/Letters were received from:**

Suffolk Police concerning the recruitment of special constables

Southwold Rotary with details of the 'Women on wheels' event in July 2019

SALC with details of an election briefing being held this month. The clerk indicated that he would attend.

Carlton Colville Town Council with details of the first meeting of the central group of parish and town councils in Waveney. It was agreed that the Chairman and Vice Chairman together with the clerk would attend

Groundworks with details of grants available for energy projects

SALC with details of grants towards clerk's cost for attending meetings and courses.

Suffolk Accident Rescue Service asking for a donation. It was agreed that this would be discussed at a future meeting

Chair of NALC Open Letter (previously circulated earlier)

**153/18 Finance**

**154/18/1 Outstanding invoices.**

On a proposition from Cllr Greenacre, seconded by Cllr Warnes the following invoice/receipts were approved for payment:

Playground maintenance and bin emptying for January £42.00 payee Robin Mills

Cheque number

Repairs to the Playground as required by the Inspection Report £337.79 payee Robin Mills

Cheque number

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

Repairs to the Playground as required by the Inspection Report £400.00 payee D Crisp Cheque number

Newsletter issue 4 printing £22.00 payee Roberts and Son cheque number

**153/18/2** The clerk reminded members that any unused part of the grant for Neighbourhood Plan costs would be returned at the end of the financial year

**153/18/3 CIL Monies.** The clerk reported that the CIL money that Council has can be put towards the repairs and maintenance of the playground

**153/18/4 Precept 2019/20** The Clerk confirmed that the request for the precept for 2019/20 had been made

**153/18/4.Account balances**

The clerk reported that he would inform members of the current balances following receipt of the bank statements

**154/18 Any other business**

**154/18/1 Playground Report.**

Robin Mills reported that the repairs and maintenance required by the inspection report were nearing completion. The clerk reported that a further inspection would be undertaken when work was complete. Cllr Glendinning thanked Robin for his work on the playground repairs.

**155/18/2 Speed sign maintenance**

The clerk reported that the search for a volunteer to take over the siting and maintenance of the speed sign was still ongoing. It was suggested that an item in the newsletter would be a good idea.

**155/18/3 Road signage**

Cllr Warnes said that some residents were having difficulties in receiving parcels because of poor road name signs. Following discussion there is little the Council can do.

Cllr Robinson left the meeting at this point.

**156/18 Planning**

**156/18/1 Planning Applications**

There were no planning applications

**132/18/2 Outcomes of planning applications**

**DC/18/4522/FUL** Construction of domestic storage building Beulah Hall Dairy Lane Mutford Beccles Suffolk NR34 7QJ **WDC Refused**

**DC/18/4089/FUL** Construction of a single dwelling Os 0218 Holly Lane **WDC Refused**

**DC/18/3945/FUL** Demolish existing double garage and remove outbuilding to allow erection of No 1 self build bungalow and detached garage **WDC Refused**

**156/18/3 Planning Appeals**

**DC/18/0673/OUT** Outline application construction of a single new dwelling wit detached garage and the formation of a new vehicular access Manor Farm House Church Road Mutford. **Appeal in Progress**

**DC/18/3766/FUL** Construction of a single self build detached dwelling, The Pastures, The Street, North Cove Beccles Suffolk. **Appeal in Progress**

**DC/18/3945/FUL** Demolish existing double garage and remove outbuilding to allow erection of No 1 self build bungalow and detached garage. Following discussion, it was agreed that no further statement would be made in respect of this appeal.

**156/18/4 Enforcement Notice**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

Enforcement Notice on the unauthorised use of the Day Room for residential accommodation at the above site following the recent planning refusal for a change of use

**157/18 Requests for items for the agenda of the next meeting**

Village Hall requests.

**158/18 Confidential Item**

The Chairman requested members of the public to leave for this item. A minute of this item is attached to these minutes.

**159/18 Date and time of next meeting.** The next meeting will be held on **Monday 4<sup>th</sup> March 2019 at Mutford Village Hall 7.00pm.**

**The meeting closed at 9.10pm.**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_