



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Wednesday 4th June 2018 Commencing at 7pm

21/18 Present

Cllrs. Carl O'Brien CBE, Martin Warnes, David Greenacre, Theresa Robinson, Paul Randle, Neil Glendinning (vice chairman), Shirley Cole, J. Armstrong (Clerk), 1 member of the public

22/18 Apologies for absence

SCC Cllr. David Ritchie, WDC Cllr Kevin Springall,

23/18 Declarations of Interest

None

24/18 Minutes of the meeting of 14th May 2018

It was proposed by Cllr Warnes, seconded Cllr Cole that the minutes of the meeting of 14th May 2018 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

25/18 Matters arising not otherwise on the agenda

There were no matters arising.

The meeting was adjourned for questions and comments from the public and reports.

26/18 Questions and comments from the public

There were no questions or comments

27/18 SCC Report

There was no SCC report

28/18 WDC Report

There was no WDC report

29/18 Police Report

The clerk reported that there was one reported crime during April. Violence or Sexual Offence on or near Chapel Road according to the Police UK Website. Currently under investigation

The meeting was re-opened by the Chairman

30/18 Correspondence

Letters/email were received from

Signed Chairman _____ Clerk _____ Date _____

Peter Aldous MP requesting information from the Parish about broadband speed
Following discussion, it was agreed that a survey of residents to ascertain what speed residents get for their broadband and that the collated information be sent to Mr Aldous

Cllr Jones SCC with details of the outcome following the review of school transport arrangements for 2018/19. There will be no change for 2018/19

Lowestoft Town Council with details of their response to WDC Local Plan Council will keep a watching brief as to the outcome.

Lowestoft SNT with details of a scheme to improve communication with Parish Councils through Police connect. The clerk has responded to the SNT.

SALC with dates of area meetings

WDC with details of the briefing session on new ward boundaries for the new council.

Seafarers UK with details of Merchant Navy Day 3rd September 2018. Following a brief discussion, it was agreed that a flag should be flown if a suitable flag pole could be found.

31/18 Finance

31/18/1 Outstanding invoices.

On a proposition from Cllr O'Brien, seconded by Cllr Warnes the following invoice/receipts were approved for payment:

Clerk's pay for Apr/Jun 2018 £312 payee Mr J Armstrong cheque number 000193

PAYE on clerk's pay Apr/Jun 2018 £78 payee HMRC cheque number 000194

Stationery £7.99 payee Mr J Armstrong cheque number 000195

Playground maintenance, bins and play bark £204.68 payee Robin Mills cheque number 000196

NP Printing for APM £86.40 payee Roberts and Son cheque number 000197

31/18/2 Account balances

The clerk reported that the account balance stood at £6547.26

13/18/3 The clerk reported that the exemption certificate and contact details had been sent to the external auditors

32/18 Planning

32/18/1 Planning Applications

DC/18/2224/FUL | Erection of new boundary wall to property entrance | Beulah Hall Dairy Lane Mutford NR34 7QJ. Following discussion, the council agreed to recommend refusal of this application. It was considered that the applicant had permission for the boundary wall to a height of 1.8 metres and an increase to 2.2 metres could not be justified as necessary. The Council determined that its objection to the previous application was that the proposed wall is totally out of keeping to the rural landscape in which it is situated. It will be an unacceptable intrusion on what is a pleasant tree lined lane which would not be enhanced with the proposed wall. The increase in height to 2.2 metres makes the intrusion greater and it should be refused as a result.

32/18/2 Outcome of planning applications

There were no planning outcomes

33/18 Data Protection Changes

The clerk reported that he had assessed the document packs from LCPAS and that they will fulfil all the requirements of GDPR for the Council. It was agreed that the clerk should arrange purchase as soon as possible.

34/18 Draft Neighbourhood Plan.

Cllr Glendinning as Chairman of the Neighbourhood Plan Team, reported that the Team had met with WDC planning officers to discuss the latest draft of the plan.

Signed Chairman _____ Clerk _____ Date _____

A number of suggested changes were taken on board by the team and will be incorporated into the next draft.
Cllr Glendinning further reported that the next team meeting will be on Saturday 9th June

35/18 Any other business

35/18/1 Playground Report.

Robin Mills reported that he had used one bag of bark chip in the playground

and would need a further two bags to complete the replacement of bark chip in the play area. It was agreed that Mr Mills should purchase two bags of bark chip.

35/18/2 Website.

The clerk reported that he had received details of upgrades being developed by Suffolk.Cloud. The clerk said that following a request to extend the number of people who could upload information to the website he recommended that there should be a single approval mechanism to prevent unacceptable uploads being made.

Suffolk.Cloud are offering an upload service and the clerk was asked to discuss costs and details and report back at the next meeting.

36/18 Requests for items for the agenda of the next meeting

There were no requests.

20/18 Date and time of next meeting. The next meeting will be held on **Monday 2nd July 2018 at Mutford Village Hall 7.00pm.**

The meeting closed at 8.40pm.

Signed Chairman _____ Clerk _____ Date _____