



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 1st July 2019 Commencing at 7pm

44/19 Present

Cllrs. Carl O'Brien CBE, Martin Warnes, David Greenacre, Neil Glendinning (vice chairman), Jenny Sheehan, Richard Read
ESC Cllr Ceresa 1 member of the public
J. Armstrong (Clerk),

45/19 Apologies for absence

Cllr. Theresa Robinson, SCC Cllr. David Ritchie, ESC Cllr Craig Rivett, Robin Mills

46/19 Declarations of Interest

None

47/19 Register of interests

The clerk reminded members that they need to complete the Members Register of Interests.

48/19 Minutes of the meeting of 3rd June 2019

It was proposed by Cllr Sheehan, seconded Cllr Warnes that the minutes of the meeting of 3rd June 2019 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

49/19 Matters arising not otherwise on the agenda

Cllr Sheehan asked about the usage of the telephone box. Following a brief discussion, it was agreed to consider possible uses after the box has been renovated. It was further suggested that ideas for its use should be sought from residents

The meeting was adjourned for questions and comments from the public and reports.

50/19 Questions and comments from the public

There were no questions/comments from the public

51/19 SCC Report

There was no SCC report

52/19 ESC Report

ESC Cllr Ceresa reported that for the first time East Suffolk Councillors have a locality budget of £7500. Cllr Ceresa reported on the refusal of the planning application for Windy Acres.

Signed Chairman _____ Clerk _____ Date _____

53/19 Police Report

The clerk reported that there was one recorded crime in the Parish in April on or near Chapel Road of 'other theft' according to the Police UK Website.

The meeting was re-opened by the Chairman

54/19 Correspondence

Letters/email were received from
East Suffolk Council Issue of an PSPO (PUBLIC SPACE PROTECTION ORDER)
LATITUDE FESTIVAL – HENHAM PARK, BLYTHBURGH
East Suffolk Council re Carlton Colville Neighbourhood Plan
Suffolk County Council Rights of Way with details of the update of rights of way in the parish. Cllr Warnes asked if the Clerk could forward the link to the rights of way website. Following discussion, the clerk was asked to write to Mr Raven about the access difficulties with the footpaths across the land that he farms in the Parish with a copy to the Rights of Way Department.

55/19 Finance

55/19/1 Outstanding invoices.

On a proposition from Cllr Warnes seconded by Cllr Glendinning the following payments should be made:

Playground and bin emptying £50.00 payee Robin Mills cheque number 000243

Course Fee for Cllr Read £ payee SALC cheque number 000244

Printing Mutford News June the clerk was authorised to pay this account when the invoice is received, cheque number. 000245

55/19/2 Account Balance (Awaiting bank statement) The current account balance was £7570.2 as at 10th May 2019

55/19/3 Exemption Certificate Audit 2018/19 The clerk reported that the exemption certificate for the 2018/19 Audit has been sent and receipt confirmed

56/19 Planning

56/19/1 Planning Applications

DC/19/2526 Construction of domestic extensions including house extension, underground garage, gazebo and extension to existing privacy bunding, Beulah Hall Dairy Lane Mutford. Following discussion, it was agreed that the Council has no objection to the application but has concerns about noise pollution from any air conditioning systems that may be installed in the underground garage.

56/19/2 Outcome of planning applications

DC/19/1936/FUL Additional static caravan (for family member) Windy Acres Mutfordwood Lane Mutford Lowestoft Suffolk NR33 8HD **ESC Application Refused**

56/19/3 Appeals

DC/18/0673/OUT Outline application construction of a single new dwelling with detached garage and the formation of a new vehicular access Manor Farm House Church Road Mutford for Mrs Tolliday. **Appeal dismissed**

DC/18/3945/FUL Demolish existing double garage and remove outbuilding to allow erection of No 1 self build bungalow and detached garage **Appeal dismissed**

57/19 Draft Neighbourhood Plan.

Cllr Glendinning and Cllr Sheehan reported that the final document the Basic Condition Statement had been sent to East Suffolk and the draft plan will be sent to the independent Inspector and Council hopes that the plan will be completed by the end of the year. Cllr Sheehan reported that there 4 responses during the consultation phase of the plan from the statutory consultees.

Signed Chairman _____ Clerk _____ Date _____

58/19 Parish Plan

Cllr Sheehan introduced the paper previously circulated in respect of the Parish Plan based on the comments from the survey element of the neighbourhood plan. Cllr Sheehan said that the request for volunteers to help manage the speed sign will be published in the July edition of the Mutford News.

Following discussion and on a suggestion from Cllr Glendinning, it was agreed that the question of broadband speed would be included in the August Edition and Dark Skies in the September issue. It was agreed that the Chairman should authorise the copy for the August Item and the Dark Skies considered at the September meeting of the Council.

59/19 Any other business

59/19/1 Playground Report.

The Clerk reported that there were no issues at the playground.

59/19/2 New Councillor Course

Cllr Read said that he had found the New Councillor Course he attended was very useful and asked if Council would approve his attendance on the two day course offered by SALC. This was approved by the Council and the Clerk was asked to make the arrangements.

60/19 Requests for items for the agenda of the next meeting

Parish Plan

Traffic Speed sign

61/19 A short discussion about parking issues at the crossroads and the junction of Mill Road and Chapel Road resulted in a suggestion from Cllr Ceresa that Council should write to the police and to ESC as they are taking over responsibility for civil parking enforcement.

62/19 Date and time of next meeting. The next meeting will be held on **Monday 2nd September 2019 at Mutford Village Hall 7.00pm.**

The meeting closed at 8.25pm.