



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 2nd September 2019 Commencing at 7pm

68/19 Present

Cllrs. Carl O'Brien CBE, Martin Warnes, David Greenacre, Neil Glendinning (vice chairman), Jenny Sheahan, Richard Read

In Attendance J. Armstrong (Clerk), 1 member of the public

69/19 Apologies for absence

Cllr. Theresa Robinson, SCC Cllr. David Ritchie, ESC Cllr Craig Rivett, Cllr J Ceresa, Robin Mills

70/19 Declarations of Interest

None

71/19 Minutes of the meeting of 1st July 2019

It was proposed by Cllr Warnes, seconded Cllr Greenacre that the minutes of the meeting of 1st July 2019 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

72/19 Minutes of the meeting of 29th July 2019

It was proposed by Cllr Warnes, seconded Cllr Greenacre that the minutes of the meeting of 29th July 2019 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

73/19 Matters arising not otherwise on the agenda

The clerk reported that he had written to Mr Raven about the issue of blocked footpath. Cllr Warnes reported that there had been an improvement in the footpaths involved.

The meeting was adjourned for questions and comments from the public and reports.

74/19 Questions and comments from the public

- 1) A resident asked if a group of residents could organise a litter pick in the parish. The Village Hall Committee had agreed that the litter pickers could use the Village Hall for a base during the pick subject to the Hall being available. Following a discussion, the clerk was asked to contact East Suffolk Norse to seek information about any support that could be utilised. The clerk was also asked to contact the council insurers to seek advice about health and safety, risk assessment issues that should be undertaken.
- 2) The resident asked about the possibility of placing a defibrillator at the Village Hall. During the discussion the resident said that there was a possibility of one

Signed Chairman _____ Clerk _____ Date _____

being provided free of charge but this would need to be explored. Should this not be the case the Parish Council might be asked to consider funding the purchase. The clerk as the responsible financial officer reminded Council that there would be insufficient funds available during this financial year and would require an increase in the precept for 2020/21. It was agreed that further discussions would be held in the near future.

- 3) The Clerk read a letter from a resident expressing a number of concerns including:

The speed of traffic along Hulver Road and volunteering herself and partner to assist in the deployment of the speed sign along that part of Hulver Road. Cllr Sheahan said that she, with her husband and a resident will set up the speed sign on the poles either side of the crossroads. Paul Randle (former Cllr) will assist the initial set up.

Concern about the number of flights from the airfield and the noise it creates. Large agricultural vehicles using narrow roads especially those going to and returning from the bio-digester plant.

The clerk was asked to meet the resident and discuss the issues raised and report to the next meeting of the Council.

75/19 SCC Report

There was no SCC report

76/19 ESC Report

As both ES Cllrs were unavoidably absent there was no report.

77/19 Police Report

The clerk reported that there were no recorded crimes in the Parish during May 2019 according to the Police UK Website.

The meeting was re-opened by the Chairman

78/19 Correspondence

Letters/email were received from

Together against Sizewell C (Previously circulated) Following a short discussion it was agreed that this topic is a matter for individual residents to consider and respond.

Suffolk Preservation Society with details and links to its 10-year manifesto.

SALC with details of the next Area Meeting to be held on 17th September in Bungay

The Better Broadband for Suffolk project with details of progress to provide better broadband for residents in Suffolk. Cllr Sheahan reported that, following a piece in

the newsletter 16 residents had responded to the request for information on broadband speed 8 of those had broadband speeds less than 10bps. Cllr Warnes

said that he was in contact with a company that install broadband transmitter on

Church Towers. Cllr Warnes will seek further information for the Council to consider.

Police and Crime Commissioner with details of the next drop in session to be held at

Beccles Town Hall on 4th September

SALC with details of a Routine Playground Inspection Course

Halesworth SNT with details of how to report crimes or suspicious activities on line.

This information will be included in a future edition of the Mutford Newsletter

79/19 Finance

79/19/1 Outstanding invoices.

On a proposition from Cllr Warnes seconded by Cllr Glendinning the following payments should be made:

Signed Chairman _____ Clerk _____ Date _____

Playground and bin emptying £454.97 payee Robin Mills cheque number 000246
Clerks Pay July/September £312.00 payee J Armstrong cheque number 000247
PAYE on Clerks pay July/September £78.00 payee HMRC cheque number 000248
PAYE admin for 2019/20 £30.00 payee Ladywell Accountancy Services cheque
number 000249
Uncontested election fee £76.16 payee East Suffolk Council cheque number 000250

79/19/2 Account Balance The current account balance was £6629.29 as at 25th July 2019

79/19/3 Council Insurance. The Clerk reported that the Council Insurance policy is due for renewal in early October. The Council has used the same Insurance broker for several years and the clerk recommended that a comparison of the proposal for 2019/20 with another Company. Following a discussion, **it was agreed** to authorise the Chairman and Vice Chairman to review the quotes and determine the most suitable.

80/19 Planning

80/19/1 Planning Applications

There were no planning applications.

80/19/2 Outcome of planning applications

DC/19/2526 Construction of domestic extensions including house extension, underground garage, gazebo and extension to existing privacy bunding, Beulah Hall Dairy Lane Mutford. **ESC Permitted (The extension of the bund included in the application was withdrawn by the applicant)**

80/19/3 Windy Acres The clerk reported that the enforcement order concerning the use of the day block at Windy Acres had been discharged. The Clerk further reported that the issue of the additional static caravan was still under consideration. An email from the case officer indicates that the some of the four static caravans, that were subject to a planning application, are not now occupied by the persons named in the conditions related to that application. Following discussion, it was agreed that the clerk should write to the case officer and colleague expressing in the strongest terms the Parish Council concern about this issue.

80/19/4 Stables to the rear of Manor Farm The clerk reported that he was in communication with the planning enforcement officer at ESC to organise access to establish the position and extent of stables being built.

80/19/4 Email for planning purposes. The Clerk reported that he had received a request from ESC to provide a generic email address to meet the requirements of the new planning systems. The Clerk asked Council to determine whether a new email address should be used for all council emails or just for planning. At this stage it was agreed to use the new email address just for planning.

81/19 Neighbourhood Plan.

Cllr Sheehan reported that the External Examination of the Neighbourhood has been concluded successfully with some minor additions and modifications. ESC will now organise the referendum around the 17th October.

82/19 Parish Plan

82/19/1 It was confirmed that information on the 'Dark Skies' policy in the neighbourhood Plan and 'On-Road Parking' would be in the September Newsletter.

82/19/2 In response to a question from Cllr Sheahan, Cllr Greenacre said that he is liaising with the resident who volunteered to help with the renovation of the telephone box.

Signed Chairman _____ Clerk _____ Date _____

83/19 Green Access Strategy.

The clerk reported that SCC are consulting about the proposed Green Access Strategy concerning rights of way and access in the county. Following discussion, it was agreed that members should complete the survey individual.

84/19 Southern Parishes Meeting

The reported on a meeting of the Southern Parishes held on the 19th August at Carlton Colville Town Council. The main topic was the proposed Barnby Bends by-pass. No decisions or recommendation were made and the group will take a watching brief as to progress.

85/19 Beccles Southern Relief Road Meeting

The clerk reported on a meeting called by Peter Aldous M.P. to discuss the impact of the Southern Relief Road on Beccles and the surrounding parishes. This meeting focused on Beccles and signage. Further meetings will be held.

86/19 Public Attendance at Meetings

Cllr Sheahan requested information about the eligibility of the public to attend meetings of the council. The clerk provided an explanation stating that the Public Bodies (attendance at meetings) Act 1960 Section 1 detailed the rights of the public to attend meeting. Whilst the public can attend meeting they are not entitled to speak on any item of business on the agenda unless Council agree to allow.

87/19 Any other business

87/19/1 Playground Report.

The Clerk reported that further bark chips have been added to the base of the swings. There were no further issues at the playground.

87/19/2 Burning waste

The clerk is seeking a further explanation from planning as a result of the officer's investigation.

88/19 Requests for items for the agenda of the next meeting

None

89/19 Date and time of next meeting. The next meeting will be held on **Monday 7th October 2019 at Mutford Village Hall 7.00pm.**

The meeting closed at 8.55pm.

Signed Chairman _____ Clerk _____ Date _____