



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Monday 4<sup>th</sup> November 2019 Commencing at 7pm

### **113/19 Present**

Cllrs. Carl O'Brien CBE (Chairman), Neil Glendinning (vice chairman), Jenny Sheahan, Richard Read, Martin Warnes, David Greenacre,  
**In Attendance** J. Armstrong (Clerk), ESC Cllr Jenny Ceresa, ESC Cllr Craig Rivett, 2 members of the public

### **114/19 Apologies for absence**

Cllr. Theresa Robinson, Cllr. SCC Cllr. David Ritchie,

### **115/19 Declarations of Interest**

None

**116/19 Minutes of the meeting of 7<sup>th</sup> October 2019 and the meeting of 22<sup>nd</sup> October**  
**It was proposed by Cllr Warnes, seconded Cllr Glendinning that the minutes of the meeting of 7<sup>th</sup> October 2019 and the meeting of 22<sup>nd</sup> October 2019 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

### **117/19 Matters arising not otherwise on the agenda**

1. Community Partnership meeting Southwold 20<sup>th</sup> November. Cllr Sheahan said that she would attend together with the clerk.
2. Footpath issues. The clerk reported that the Rights of Way Officer was due to visit footpaths 18 and 15 and will report back to the Clerk in due course.
3. Cllr Warnes asked if the minutes of previous meetings could be brought up to date on the website. The clerk will update.

**The meeting was adjourned for questions and comments from the public and reports.**

### **118/19 Questions and comments from the public**

A member of the public raised further issues with footpath 15. The footpath is overgrown and difficult to walk through. The clerk reported that the visit by the Rights of Way Officer should pick this up, but if not will be reported.

A question was asked as to whether the Rushmere planning application would go to planning committee. Cllr Ceresa said that it is likely that it will be discussed at the next referral meeting.

### **119/19 ESC Report**

ES Cllr Jenny Ceresa reported that she had attended a community partnership meeting which had been very successful. The Community Partnership meeting for the group that Mutford is in is to be held on 20<sup>th</sup> November in Southwold.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

Cllr Ceresa gave an update on issues relating to Windy Acres. The meeting between the Chair of the Planning Committee, ES Cllrs Ceresa and Rivett and the Clerk to Mutford PC with Planning and Enforcement Officers will be held on the 19<sup>th</sup> November.

ES Cllr Rivett reported that Sizewell C phase 4 is progressing and a planning application will be made to the Secretary of State in the Spring of 2020. Scottish Power are seeking to expand the offshore wind farms.

The East Suffolk Business Festival is being held from the 4<sup>th</sup> to the 18<sup>th</sup> November. The Chairman asked Cllr Rivett and Cllr Ceresa if they could arrange for copies of the information from the meeting to be sent to the Council.

### **120/19 SCC Report**

In the absence of SCC Cllr David Ritchie, Cllr Rivett reported that there had been a change to SCC Cabinet member for Finance. The 3<sup>rd</sup> River Crossing in Lowestoft will be delayed because of the General Election. Further progress on the Lowestoft Flood Relief Project will be made in the near future.

### **121/19 Police Report**

The clerk reported that there were 2 recorded crimes in the Parish during September 2019. Anti-Social behaviour and Violence on or near Welch Close according to the Police UK Website.

### **The meeting was re-opened by the Chairman**

### **122/19 Correspondence**

Letters/email were received from East Suffolk with details of a workshop concerning Assets of Community Value (Right to Bid) aimed at Parish Clerks Jan 29<sup>th</sup> 2020. The Clerk said that he would attend. Suffolk preservation Society with link to the Suffolk View Autumn newsletter. The Chairman asked for the details to be forwarded to members. The Boundary Commission with a reminder about the review of Suffolk County Council wards. Disability advice re information service with details of their ability to bring their services into the rural areas of Suffolk. The clerk said he would pass the information on to the Village Hall Committee. PCC Office with a reminder of partner funding of a PCSO

### **123/19 Finance**

#### **123/19/1 Outstanding invoices.**

On a proposition from Cllr Warnes seconded by Cllr Glendinning the following payments should be made:

Playground and bin emptying £50.00 payee Robin Mills cheque number 000246  
Printing of the Mutford Newsletter. The Clerk asked Council to authorise payment for the newsletter when the invoice is received. This was agreed.

**123/19/2 CIL Payments.** The clerk reported that a CIL payment of £90.00 had been received together with details of the expected future CIL payments. The clerk will seek clarification on the total expected.

**123/19/4 Account Balance** The clerk reported that he was waiting for the latest bank statement to arrive.

**101/19/3 Precept for 2020/21.** The Clerk reported that the request for the precept required for 2020/21 will be required by ESC in January. Council will determine the precept required at the December meeting.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

## **124/19 Planning**

### **124/19/1 Planning Applications**

There were no planning applications

### **124/19/2 Outcome of planning applications**

**DC/19/3590/FUL** Horse arena for private use. Mutford Wood Cottage Mutford Wood Mutford for Miss Donna Wilby. **Awaiting decision.**

**DC/19/3772/FUL** Construction of a single storey dwelling, drive access, fencing, materials Rivendell, Church Road Mutford **Awaiting decision**

**DC/19/3746/FUL** Use land to give young people and adults with learning disabilities &/or needs / facing barriers, to access services. An opportunity to learn new skills and be involved in countryside activities. Additional hedging, grass reinforced parking, mobility issues caravan/ outdoor camping 4-6 pitches, log cabins for toilets, showers, community activities, educational events- woodland and wildlife walks-wildlife, picnic benches, allotments, replace existing sheds to match existing, new 3.6 by 6.0 metre shed. Project Gold Crest Rushmere Road And Chapel Road Rushmere Suffolk NR34 8ED **Awaiting Decision**

**124/19/3 Windy Acres** The planned meeting will be 19<sup>th</sup> November at Riverside.

**124/19/4 Stables to the rear of Manor Farm** The matter is still being investigated by ESC.

## **125/19 Meeting with Highways.**

The clerk reported that the Manager of the Highways team could meet with members during the week commencing 11/11/19. Following discussion, it was agreed that Cllrs, Sheahan, Warnes and Read would attend and a series of times and days as agreed.

(Post Meeting Note the meeting will be held on Monday 11<sup>th</sup> November 10am)

## **126/19 Neighbourhood Plan.**

Cllr Glendinning reported that following the vote in favour of the Mutford Neighbourhood Plan, it will go to East Suffolk Council for adoption on 27<sup>th</sup> November. Cllr Glendinning thanked, on behalf of the Council, the team for all their hard work in producing the plan.

## **127/19 Any other business**

### **127/19/1 Playground Report.**

The clerk reported that there were no urgent issues at the playground but the wooden surround at the swing was deteriorating and may need replacing soon. A second spraying of the weeds around the ground mats will be done in the next few weeks.

### **127/19/2 VAS Sign**

Cllr Sheahan has made contact with Cllr Hadingham and as a result asked Council to approve the purchase of a larger battery for the VAS Sign and a charger. This was agreed ES Cllrs Ceresa and Rivett said that they would be happy to make a contribution to these costs from their locality budget.

Cllr Read asked if it might be possible to start a community speed watch. The Chairman said that Council had tried to form a group in the past but not successfully. Cllr Sheahan was asked to raise the item in the next Mutford News Letter.

## **128/19 Requests for items for the agenda of the next meeting**

None

**129/19 Date and time of next meeting.** The next meeting will be held on **Monday 9<sup>th</sup> December 2019 at Mutford Village Hall 7.00pm.**

**The meeting closed at 8.25pm**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_