



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council held at Mutford Village Hall on Monday 7th October 2019 Commencing at 7pm

90/19 Present

Cllrs. Neil Glendinning (vice chairman), Jenny Sheahan, Richard Read, Theresa Robinson, Martin Warnes,

In Attendance J. Armstrong (Clerk), ESC Cllr Jenny Ceresa, 3 members of the public

91/19 Chairman

In the absence of the Chairman Cllr. O'Brien, Cllr Glendinning (Vice-Chairman) took the Chair

92/19 Apologies for absence

Cllr. Carl O'Brien CBE, Cllr. David Greenacre, SCC Cllr. David Ritchie, ESC Cllr Craig Rivett.

93/19 Declarations of Interest

None

94/19 Minutes of the meeting of 2nd September 2019

It was proposed by Cllr Warnes, seconded Cllr Robinson that the minutes of the meeting of 2nd September 2019 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.

95/19 Matters arising not otherwise on the agenda

The clerk reported that he had met with the resident to discuss the issues raised in writing at the last meeting. The resident is concerned about parking around the area close to the junction with Church Road. The resident had experienced a number of potential collisions caused by users of the paddocks and the smallholding there parking on the sides of the road. In a discussion, the verge on the east side of the road has deep ruts in it caused by large vehicles and cars. Council was reminded that planning conditions for the paddocks specified that vehicles should be parked off road. A member of the public who owns one of the paddocks stated that the users of that area do park off the road. Following the discussion, Cllr Glendinning said he would have a conversation with the owner of the other paddocks.

Other issues raised included noise created by the sky-diving aeroplanes taking off and landing at the airport particularly at weekends, Council was advised that the number of take off's and landings was specified in the grant of permission, a brief discussion ensued and Council noted the conditions, but no action was agreed at this time. The resident also volunteered to look after the speed sign when it can be deployed in their part of the village, this would be subject to agreeing where the pole for the sign could be placed.

Signed Chairman _____ Clerk _____ Date _____

The meeting was adjourned for questions and comments from the public and reports.

96/19 Questions and comments from the public

Following on from the issues raised in 95/19 about traffic on Chapel Road a member of the public raised serious concerns about road safety in the parish as a whole. The parish has a large number of horses and riders using the roads in the parish and the speed of traffic and the increase in the number of large vehicles particularly tractors and agricultural equipment, is increasing the risk of a serious accident. The member of the public asked if the Council look at ways of making the roads in the parish safer. A discussion considered ways to improve safety and as a result it was agreed that a meeting with the highways department of SCC would be productive. The clerk was asked to arrange a meeting with them.

The encroachment of hedges on some roads in the Parish was also raised no actions were agreed on this matter.

97/19 ESC Report

ES Cllr Jenny Ceresa reported that she had attended a 'hot house' session to look at ideas for the new Council. A workshop session to look at the introduction of the new Community Partnerships is to be held on 20th November in Southwold. A meeting with the PCC and Chief Constable will take place at the Wherry Hotel Oulton Broad on 10th October.

Cllr Ceresa gave an update on issues relating to Windy Acres. A meeting is to be arranged between the Chair of the Planning Committee, ES Cllrs Ceresa and Rivett with Planning and Enforcement Officers. The Clerk to Mutford Council will also attend.

98/19 SCC Report

SCC Cllr David Ritchie, who was unable to attend, asked the clerk to pass on his congratulations to the Council and the members of the Neighbourhood plan Team for their work on producing the Mutford Neighbourhood Plan.

99/19 Police Report

The clerk reported that there were 2 recorded crimes in the Parish during August 2019 Anti-Social behaviour on Church Road and Criminal damage and Arson Chapel Road (near the junction with Mill Road) according to the Police UK Website.

The meeting was re-opened by the Chairman

100/19 Correspondence

Letters/email were received from
SALC with details of meeting with PCC Tim Passmore and the Chief Constable on Thursday 10th October Wherry Hotel Oulton Broad
SALC with details of the proposed East Suffolk Community Partnerships
The Rural Coffee Caravan with details of an event on Energy Saving Advice 27th November at Wrentham Village Hall
SALC about increase thefts from vehicles in East Suffolk
Boundaries Commission with details of the review of Suffolk CC divisions to reduce the number of Councillors from 75 to 70
SALC with details of consultation on SALC Constitution
NALC with details of survey into local government audit
Essex and Suffolk water with details of services they can provide
ESC with details of an initiative to seek volunteers to become Plastic Action Champions

Signed Chairman _____ Clerk _____ Date _____

101/19 Finance

101/19/1 Outstanding invoices.

On a proposition from Cllr Warnes seconded by Cllr Robinson the following payments should be made:

Playground and bin emptying £40.00 payee Robin Mills cheque number 000246

Course fee for Cllr Read £72.00 payee SALC cheque number 000247

Mileage and materials for NP and newsletter £27.47 payee J Sheahan cheque number 000248

101/19/2 Account Balance The clerk reported that he was waiting for the latest bank statement to arrive.

101/19/3 Precept. Council noted receipt of the second instalment of the precept £1900.00

101/19/4 Council Insurance. The clerk reported that the Chairman and Vice Chairman had determined, on the recommendation of the clerk, to stay with Came and Company for this year's Council insurance and authorised the payment of the premium of £371.98.

102/19 Planning

102/19/1 Planning Applications

DC/19/3590/FUL Horse arena for private use. Mutford Wood Cottage Mutford Wood Mutford for Miss Donna Wilby. Following discussion, it was agreed that Council had no objection to this application.

102/19/2 Outcome of planning applications

DC/19/2757/FUL Retrospective planning application reference erected structure adjoining existing stables in South East corner and New application for construction of lambing shed and dry store for hay and straw Ayers Acres Stables, Church Road Mutford. **ESC permitted**

102/19/3 Windy Acres The clerk reported that he had responded to email from the Planning Department as requested in minute 80/19/3, and as reported earlier (97/19) a meeting has been arranged to discuss the position.

102/19/4 Stables to the rear of Manor Farm The matter is still being investigated by ESC.

103/19 Neighbourhood Plan.

Cllr Glendinning confirmed that the referendum on the Mutford Neighbourhood Plan will take place on Thursday 17th October 2019. The polling station will be open from 7am to 10pm. The count will be made immediately the polling station closes. The result will be reported on Friday 18th October. The Chairman added his thanks to the team for all their hard work in producing the plan.

The clerk said he had received information about attendance during the count. If any Councillors wish to be present at the count they should let the clerk know so they may be booked in with elections office at ESC. Cllr O'Brien has indicated that he wishes to be present.

104/19 Any other business

104/19/1 Playground Report.

Robin Mills reported that there were no issues at the playground. Mr Mills said that he will spray the weeds around the ground mats in the next few weeks.

Signed Chairman _____ Clerk _____ Date _____

104/19/2 Village Hall

Cllr Robinson, as the Parish Council representative on the Village Hall Committee, said that the Village Hall Committee have asked for information on an issue relating to the playground and about the annual inspection of the playground. The clerk responded that both these items were the prerogative of the Parish Council and that one of the issues is confidential to the Council.

105/19 Requests for items for the agenda of the next meeting

None

106/19 Date and time of next meeting. The next meeting will be held on **Monday 4th November 2019 at Mutford Village Hall 7.00pm.**

The meeting closed at 8.30pm.

Signed Chairman _____ Clerk _____ Date _____