



# MUTFORD PARISH COUNCIL

## **Minutes of the Ordinary Meeting of the Council** held at Mutford Village Hall on Monday 9<sup>th</sup> December 2019 Commencing at 7pm

### **130/19 Present**

Cllrs. Carl O'Brien CBE (Chairman), Neil Glendinning (vice chairman), Jenny Sheahan, Richard Read, David Greenacre, Theresa Robinson,  
**In Attendance** J. Armstrong (Clerk), ESC Cllr Jenny Ceresa, ESC Cllr Craig Rivett, 1 member of the public

### **131/19 Apologies for absence**

Cllr. Martin Warnes, SCC Cllr. David Ritchie,

### **132/19 Declarations of Interest**

None

### **133/19 Minutes of the meeting of 4<sup>th</sup> November 2019**

**It was proposed by Cllr Sheahan, seconded Cllr Glendinning that the minutes of the meeting of 4<sup>th</sup> November 2019 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

### **134/19 Matters arising not otherwise on the agenda**

There were no matters arising

**The meeting was adjourned for questions and comments from the public and reports.**

### **135/19 Questions and comments from the public**

There were no questions or comments from the public

### **136/19 ESC Report**

ES Cllr Jenny Ceresa thanked Cllr Sheahan and the clerk for attending the community partnership workshop. The workshop had been very successful. £ issues had been identified as priority for the group and the next meeting will be held in Carlton Colville in February. The work of the ESC had been reduced because of the General election due to be held on the 12<sup>th</sup> December. The Mutford Neighbourhood Plan will go to the full ESC meeting on the 16<sup>th</sup> December.

### **137/19 SCC Report**

In the absence of SCC Cllr David Ritchie, Cllr Rivett reported that things were quiet because of the general election.

### **138/19 Police Report**

There were no recorded crimes in the parish in October.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

Cllr Glendinning thanked Cllr Ceresa and Cllr Rivett for their support for the work of the Parish Council.

### **The meeting was re-opened by the Chairman**

#### **139/19 Correspondence**

Letters/email were received from  
SALC with details of the Local Councillor Magazine now available online  
Headway Suffolk with details of their work and request for a donation. Council determined not to make a donation at this time  
AONB latest bulletin  
AED Donate with details of defibrillator provision  
SARS with request for donation. Council determined not to make a donation at this time  
Amy Yeldham Suffolk Police with details of the Rural Coffee Caravan/ meet up Mondays programme  
ESC Town and Parish Forum meeting. Cllr Sheahan said she would attend the Riverside meeting on 27<sup>th</sup> January.

#### **139/19 Finance**

##### **139/19/1 Outstanding invoices.**

On a proposition from Cllr Glendinning seconded by Cllr O'Brien the following payments should be made:

Bin emptying and playground £40.00 payee R Mills cheque number 000261  
Printing Mutford News Nov/Dec £80.00 payee Roberts and Son cheque number 000264

Clerk's pay Oct – Dec 2019 £312.00 payee J Armstrong cheque number 000257  
PAYE on Clerk's pay £78.00 payee HMRC cheque number 000258

Expenses for Cllr Read attendance at Cllr Course SALC £195.30 payee R Read cheque number 000262

Course fee for Cllr Read's attendance on the new Cllr Course £72.00 payee SALC cheque number 000260

Expenses for Mutford Newsletter £22.39 payee J Sheahan cheque number 000263

**139/19/2 Account Balance** The clerk reported that he was waiting for the latest bank statement to arrive.

**139/19/3 Precept for 2020/21.** The Clerk reported on the information from ESC for the calculation for determining the precept for 2020/21. The clerk reported on the forecast for the outturn of this financial year. Following a discussion concerning the forecast for expenditure during 2020/21 it was agreed to bring forward the date of the next meeting to Monday 20<sup>th</sup> January 2020. The clerk will prepare a forecast of next year's budget to aid decision.

#### **140/19 Planning**

##### **140/19/1 Planning Applications**

There were no planning applications

##### **140/19/2 Outcome of planning applications**

**DC/19/3590/FUL** Horse arena for private use. Mutford Wood Cottage Mutford Wood Mutford for Miss Donna Wilby. **ESC Permitted.**

**DC/19/3772/FUL** Construction of a single storey dwelling, drive access, fencing, materials Rivendell, Church Road Mutford **Awaiting decision**

**DC/19/3746/FUL** Use land to give young people and adults with learning disabilities &/or needs / facing barriers, to access services. An opportunity to learn new skills and be involved in countryside activities. Additional hedging, grass reinforced parking, mobility issues caravan/ outdoor camping 4-6 pitches, log cabins for toilets, showers, community activities, educational events- woodland and wildlife walks-

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

wildlife, picnic benches, allotments, replace existing sheds to match existing, new 3.6 by 6.0 metre shed. Project Gold Crest Rushmere Road And Chapel Road Rushmere Suffolk NR34 8ED **Awaiting Decision**

**141/19 Meeting with Highways.**

Cllr Sheahan reported on the meeting of 11<sup>th</sup> November. A number of issues were discussed and Mark Nichole will provide information about measures that can be considered for improving safety on roads in the parish.

**142/19 Neighbourhood Plan.**

It was reported that because of the general election the Neighbourhood plan will now got to the full Council meeting on the 16<sup>th</sup> December.

**143/19 East Suffolk Community Partnerships**

Cllr Sheahan gave a report on the workshop held at Southwold. A presentation on the purpose and structure of the partnerships was given. This was followed by group discussion to look at priorities for consideration by each of the eight groups.

**144/19 Any other business**

**144/19/1 Playground Report.**

The clerk reported that inspection of the playground has been arranged. There were no urgent issues at the playground.

**144/19/2 VAS Sign**

Cllrs Ceresa and Rivett said that they would be happy to make a contribution to these costs from their locality budget. It was agreed that a request for finance to improve the use of the VAS sign would be made

**145/19 Requests for items for the agenda of the next meeting**

Precept for 2020/21

**146/19 Confidential Item**

Members of the public were asked to leave for this item. Members received an update on an ongoing planning issue.

**146/19 Date and time of next meeting.** The next meeting will be held on **Monday 20<sup>th</sup> January 2020 at Mutford Village Hall 7.00pm.**

**The meeting closed at 8.45pm**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_