

Mutford

 PARISH COUNCIL

**Minutes of the Annual Meeting of the Council**

held by video conferencing

on Monday 1st June 2020

Commencing at 7.30pm

**19/20 Present**

Cllrs. Carl O’Brien CBE (Chairman), Neil Glendinning, Jenny Sheahan, Richard Read, David Greenacre, Theresa Robinson, Martin Warnes

**In Attendance** J. Armstrong (Clerk)

**20/20 Apologies for absence**

ESC Cllr Craig Rivett, SCC Cllr. David Ritchie,

**21/20 Declarations of Interest**

None

**22/20 Minutes if the meeting of 4th May 2020**

**It was proposed by Cllr Warnes, seconded Cllr Robinson that the minutes of the meeting of 4th May 2020 be accepted as a true record. This was agreed.** The minutes were signed by the Chairman.

**23/20 Matters arising not otherwise on the agenda**

None.

**24/20 Correspondence**

Letters/email were received from

There was no correspondence.

**25/20 Finance**

**25/20/1 Outstanding invoices.**

On a proposition from Cllr Warnes seconded by Cllr Warnes the following payments should be made:

Bin emptying and playground £60.00 payee R Mills cheque number 000278

Clerk’s pay Apr/Jun £312.00 payee Mr J Armstrong cheque number 000279

PAYE on clerk’s pay £78.00 payee HMRC cheque number 000280

It was further agreed to pay the printing costs for the June Newsletter when the invoice is received

**25/20/2 Parish Accounts 2019/20** It was proposed by Cllr Glendinning, seconded by Cllr Warnes that the Accounts for 2019/20 be approved. Carried

**25/20/3 Exemption Certificate 2019/20** It was proposed by Cllr Warnes, seconded by Cllr Greenacre that the Exemption Certificate for 2019/20 be sent. Carried

**25/20/4 To receive the Internal Audit Report for 2019/20** It was proposed by Cllr Glendinning, seconded by Cllr Sheahan that the Internal Audit Report for 2019/20 be received. Carried

**25/20/5 Annual Governance Statement 2019/20** It was proposed by Cllr Robinson, seconded by Cllr Read that the Annual Governance Statement for 2019/20 be signed. Carried.

**25/20/6 Accounting Statement for 2019/20** It was proposed by Cllr Glendinning, seconded by Cllr Warnes that the Accounting Statement for 2019/20 be signed. Carried

**25/20/7 Account Balances** £8247.87

**26/20 Planning**

**26/20/1** **Planning Applications**

DC/20/1892/FUL | Timber frame- two storey rear extension. Addition of bifolds and roof. Re-paint property black. | Meadowview Hulver Road Mutford Beccles Suffolk NR34 7UW. Following discussion, Council had no objection to this application

**26/20/2 Outcome of planning applications**

There were no outcomes to report

**26/20/3 Application at Rushmere**

**DC/19/3746/FUL** Use land to give young people and adults with learning disabilities &/or needs / facing barriers, to access services. An opportunity to learn new skills and be involved in countryside activities. Additional hedging, grass reinforced parking, mobility issues caravan/ outdoor camping 4-6 pitches, log cabins for toilets, showers, community activities, educational events- woodland and wildlife walks- wildlife, picnic benches, allotments, replace existing sheds to match existing, new 3.6 by 6.0 metre shed. Project Gold Crest Rushmere Road And Chapel Road Rushmere Suffolk NR34 8ED. Awaiting decision

**26/20/3 Mirrors at Beulah Hall**

The clerk reported that there was no further progress at this time.

**27/20 Community Chain**

Cllr Sheehan gave an update on the Community Chain with details of emails sent out.

**28/20 Annual Parish Meeting**

The clerk suggested that due to the requirements of social distancing the Annual Parish Meeting could be undertaken in written form and delivered with the July Newsletter. Following discussion, it was agreed that the APM would be by written reports.

**29/20 Any other business**

**29/20/1 Playground Report**.

A schedule for dealing with maintenance at the playground is being drawn up. The playground remains closed.

**30/20 Item 12 and 13 on the agenda**

It was agreed that as time was running short item 12 reports and item 13 questions from the public would not be discussed.

**31/20 Requests for items for the agenda of the next meeting**

 None

**32/20 Date and time of next meeting**.

To note the date of the next meeting will be Monday 6th July 7.30pm

**The meeting closed at 8.05pm**