

Mutford

 PARISH COUNCIL

**Minutes of the Ordinary Meeting of the Council**

held by video conferencing

on Monday 7th December 2020

Commencing at 7.30pm

**89/20 Present**

Cllrs. Carl O’Brien CBE (Chairman), Neil Glendinning Jenny Sheahan, Richard Read, David Greenacre, Theresa Robinson, Martin Warnes

Cllr ESC Cllr Craig Rivett

**In Attendance** J. Armstrong (Clerk)

**90/20 Apologies for absence**

 ESC Cllr Jenny Ceresa, SCC Cllr. David Ritchie,

Apologies were also received from a resident

**91/20 Declarations of Interest**

None

**92/20 Minutes if the meeting of 2nd November 2020**

**It was proposed by Cllr Robinson, seconded Cllr Sheahan that the minutes of the meeting of 2nd November 2020 be accepted as a true record. This was agreed.** The minutes will be signed by the Chairman in due course.

**93/20 Matters arising not otherwise on the agenda**

Cllr Sheahan expressed her disappointment that Cllrs did not respond to the three ESC consultations discussed at the last meeting.

**94/20 Chairman’s Item**

Cllr O’Brien gave advanced notice that he will be moving to Hertfordshire in March/April.

**95/20 Correspondence**

Letters/email were received from

The Census 21 Management Team seeking help from the Parish Council during the census. The clerk was asked to contact the team and find out what was required.

Letter from Elan City with details of traffic signs they sell.

Letter from the Lord-Lieutenant of Suffolk Claire, Countess of Euston with a certificate for the work of the council during the Covid-pandemic

**96/20 Finance**

**96/20/1 Outstanding invoices.**

On a proposition from Cllr Sheahan seconded by Cllr Warnes the following payments should be made:

Bin emptying and playground £89.99 payee R Mills cheque number 000302

Clerk’s pay Oct/Dec £312 payee J Armstrong cheque number 000299

PAYE on clerk’s pay £78.00 payee HMRC cheques number 000300

Newsletter Nov/Dec £80.00 payee Roberts and Son cheque number 000303

Web site access check £70.00 payee Suffolk Cloud cheque number 000304

Newsletter expenses £13.50 payee Jenny Sheahan cheque number 000305

**96/20/2 Account Balances** The clerk will circulate the balances when the next statement is received.

**96/20/3 Precept** The clerk reported that ESC had sent details for the request for precept 2021/22. The information is currently in draft form and full details of the tax base for 2021/22 will follow in January 2021. The request for precept must be made by the end of January 2021. The clerk suggested that the February meeting of the Parish Council should be brought forward to late January in order to meet this deadline. This was approved by Council.

**97/20 Planning**

**97/20/1** **Planning Applications**

None

**97/20/2 Outcome of planning applications**

**DC/20/3366/OUT** Outline Application (With Some Matters Reserved)- Construction of 3 No pairs of semi-detached houses. Formation of new vehicular access and associated parking and landscaping works. Land To The North Of Chapel Road Mutford Suffolk NR34 7UU **Awaiting decision**

A revised plan for this application. Following discussion, it was agreed to send a further response regarding the revision

**98/20 Community Partnership Meeting**

The clerk gave a summary of a written reports from ESC Cllr Sheahan. Key points were that grants are available for benches from the Talking Benches project, Grants are also available from the District Councillor’s locality budget and that money could be made available for improvements to the playground.

**99/20 Playground project**

The Clerk Reported that replacement of the safety matting under several pieces of equipment is required. The current matting does not fully meet the standards required. The clerk will seek a quote for the work required.

**100/20 Reports**

**100/20/1 Suffolk County Council.** No report.

**100/20/2** ESC Cllr Rivett reported that a further consultation is taking place with reference to Historic Buildings.

More grants are now available for businesses in East Suffolk.

 The Home Alone scheme is continuing

All preliminary items for the third river crossing are complete and the project should start in 2021

**101/20. Neighbourhood Watch Group**

There was nothing to report from the Neighbourhood Watch group

**102/20 Requests for items for the agenda of the next meeting**

 None

**103/20 Date and time of next meeting**.

To note the date of the next meeting will be Monday 3rd February 7.30pm

**The meeting closed at 8.35 pm**