



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Council

held at Mutford Village Hall
on Thursday 24th March 2022
Commencing at 7.00pm

143/21 Present

Cllrs Neil Glendinning (Chair), Jenny Sheahan (Vice-Chair), and Herbert Tonkin,
Martin Warnes, Theresa Robinson, David Greenacre
In Attendance J. Armstrong (Clerk)

144/21 Apologies for absence

Cllr. Richard Read, ESC Cllr Jenny Ceresa, ESC Cllr Craig Rivett, SCC Cllr Judy Cloke

145/21 Declarations of Interest

None

146/21 Minutes of the meeting of 24th February 2022

It was proposed by Cllr Sheahan, seconded Cllr Warnes that the minutes of the meeting of 24th February 2022 be accepted as a true record. This was agreed.
The minutes were signed by the Chairman.

147/21 Matters arising not otherwise on the agenda

Change of use The clerk reported that change of use, from business to residential, at 1 Hulver Road, Mutford had been noted to ESC planners. The clerk agreed to notify the planners that the property was now advertised for sale.

148/21 Chairman's Item

148/21/1 Clerk update Cllr Glendinning reported that Local Government legislation prohibited a Councillor who had taken up the post of Clerk receiving any remuneration for the role for a period of 12 months. Cllr Sheahan agreed to accept the post of Clerk to the Parish Council, unpaid for 12 months, with a salary of £3,000.00 per annum commencing on 1st April 2023.
The current Clerk will meet with Mrs Sheahan to further discuss handover and support.

148/21/2 Councillor vacancy The Clerk reported that he would notify East Suffolk Council of Cllr Sheahan's resignation, which is effective from 31st March 2022; ESC would then notify a vacancy on the Council. The clerk explained the procedure following the notification of the vacancy.

149/21 Correspondence

None

Signed Chairman _____ Clerk _____ Date _____

150/21 Finance

150/21/1 Outstanding invoices.

Web site hosting fee £110 per annum to be paid in 2022/23.

150/21/2 Account Balances

The current account stands at £4,610.

150/21/3 Financial risk assessment The policy, including loss of funds, and sickness of staff, was approved following a short discussion.

150/21/4 2021/22 full year account The Clerk informed Council that he would prepare the end of year accounts with the new Clerk.

151/21 Planning

151/21/1 Planning Applications

DC/22/0709/FUL Installation of ground mounted (PV) photovoltaic array of 40 no panels and post and wire fencing of 900mm height. Oaklands Lodge, Mutford Wood, Mutford. NR33 8HG. Following a short discussion, there were no objections to the application.

151/21/2 Outcome of planning applications

There were no outcomes

151/21/3 Proposed extension to the AD Plant on Copland Way.

Following an extended discussion, Council agreed to ask the Clerk to convene a meeting in the immediate future with the Clerks of neighbouring Parish Councils to discuss the best way forward for any response to Parker Planning Services, who are acting as planning consultants on this proposal.

152/21 East Suffolk Council No report

Suffolk County Council No report.

Police No report

153/21 Annual Parish Meeting 2022

153/21/1 Annual Parish Meeting. Cllr Sheahan reported that Monday 23rd May had been confirmed as the date for the Annual Parish Meeting, and the Village Hall had been booked. Cllr Glendinning, Chair Mutford Parish Council; Roy Hurrell, Chair Village Hall Committee and John Armstrong, Treasurer Mutford Welfare Trust had been approached to give short reports including a summary of the financial accounts for 2021/22. It was agreed that residents would be asked for their views on the proposed new AD Plant in Copland Way; they would be reminded of possible material considerations and encouraged to submit individual responses to the planners.

153/21/2 Annual Meeting of the Parish Council. Council agreed that the Annual Meeting should immediately follow the APM on Monday 23rd May.

154/21 Festival of Suffolk Torch Relay

Cllr Sheahan reported that a Torch Relay was being organised across Suffolk, as part of the Platinum Jubilee celebrations. There was a possibility for a 'local hero' to be nominated to ride in a rickshaw as it passed through Mutford on Friday 27th May 2022. Cllr Robinson nominated Roy Hurrell, Chair Mutford Village Hall Committee; Cllr Sheahan agreed to contact Mr Hurrell.

155/21 Platinum Jubilee Tree

Cllr Sheahan reported that the Village Hall Committee who had expressed disappointment at not being consulted about the proposed position of the new Jubilee Tree on the Village Field. Cllr Sheahan had apologised to the Village Hall Committee for not contacting them before preparing the planting hole and reported that the hole had now been filled in and made good. Following a discussion, it was

Signed Chairman _____ Clerk _____ Date _____

agreed that an alternative location for the tree would be identified away from the Village Field.

156/21 Questions from members of the public

None

157/21 Any other business

157/21/1 The Clerk reported that the rota-bounce play equipment in the play area had been taken out of action due to a broken bearing. The clerk reported that a new part would be ordered in April 2022.

157/21/2 Cllr Glendinning thanked the Clerk for his commitment and duty during 12 years of service to the Council.

158/21 Requests for items for the agenda of the next meeting

None

159/21 Date and time of next meeting.

The next meeting of the Council will be Thursday 28th April 2022 7pm at the Village Hall

The meeting closed at 8.35pm.

Signed Chairman _____ Clerk _____ Date _____