



# Mutford PARISH COUNCIL

## Minutes of the Ordinary Meeting of the Parish Council

held at Mutford & Rushmere Village Hall  
on Monday 6th March 2023  
Commencing at 7.00pm

### 142/22 Present

MPC Cllrs Neil Glendinning (Vice-Chair), Richard Read, David Greenacre, Theresa Robinson, Martin Warnes, ESC Cllr Rivett, Angela Colbridge (Clerk), Members of the public x 3

### MPC Cllr Glendinning chaired the meeting in the absence of MPC Cllr Sheahan

### 143/22 Apologies for absence

MPC Cllr Sheahan (Chair), MPC Cllr Tonkin

### 144/22 Declarations of Interest

None

### 145/22 Minutes of the Ordinary meeting of the Parish Council of Monday 6th February 2023

**It was proposed by Cllr Warnes, seconded by Cllr Read that the minutes of the meeting of 6th February 2023 be accepted as a true record. This was agreed.** The minutes were signed by the Chair.

### 146/22 Matters arising not otherwise on the agenda

It was brought to the attention of the Council that the book swap in the old telephone kiosk is overflowing and generally in need of a tidy up. Cllr Robinson offered to action this. It was suggested that some of the books be donated to the upcoming Village Hall Car Boot Sale. This was agreed. **Proposed by Cllr Glendinning and Seconded by Cllr Warnes.**

### 147/22 Chair's item

None

### 148/22 Correspondence

#### 148/22/1 East Suffolk Council - Bulb Scheme 2023

The Clerk informed council of an opportunity to apply for a bundle of spring bulbs which can be planted on public land. A discussion was held on where the bulbs could be planted and it was agreed that the clerk would apply for one bundle of bulbs.

#### 148/22/2 East Suffolk Council - Housing and Economy Figures 2021/22

The Clerk informed council that these figures have now been published and can be viewed via an interactive webpage on the East Suffolk Council website.

### 149/22 Finance

#### 149/22/1 Approval of Outstanding invoices

Clerks wages - January and February 2023 £500

Robin Mills Playground Maintenance February 2023 £55

**Proposed by Cllr Glendinning, Seconded by Cllr Robinson**

#### 149/22/2 Account Balance - Rolling Estimate

The Clerk noted an estimated current balance of £9,050.20.

#### 149/22/3 CIL Report - Approval

Council agreed the CIL Report. **This was proposed by Cllr Greenacre and Seconded by Cllr Robinson.**

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

#### **149/22/4 Banking**

A discussion was held on the number of full power signatories on the account. It was agreed that, going forward, there should be 4 full power signatories on the account, one of those to be the Clerk. SALC will be approached to make sure this it is appropriate to have the Clerk as one of the signatories. On the basis of approval from SALC, this was agreed.  
**Proposed by Cllr Robinson and Seconded by Cllr Greenacre.**

#### **150/22 Planning**

##### **150/22/1 To consider any planning applications**

None

##### **150/22/2 To receive outcomes of planning applications from ESC**

**DC/23/0039/FUL Erection of grain store, Red House Farm, Hulver Road, Mutford, Beccles, Suffolk, NR34 7UL - Application permitted**

##### **150/22/3 Other Planning Matters**

###### **i) Initial Consultation on the Custom and Self Build Housing Supplementary**

**Planning Document** - Mutford Parish Council agreed a short response to this online which the Clerk will submit before the consultation end date of Thursday 16th March 2023. **This was proposed by Cllr Glendinning, Seconded by Cllr Read**

###### **ii) Initial Consultation on the Rural Development Supplementary Planning**

**Document** - Mutford Parish Council agreed a short response to this online which the Clerk will submit before the consultation end date of Thursday 16th March 2023. **This was proposed by Cllr Glendinning, Seconded by Cllr Read**

**iii) SCC/0124/22W - Construction and operation of anaerobic digestion plant and associated infrastructure, Land at Copland Way, Ellough, Beccles, NR34 7TL - The Clerk updated councillors that this application is pending a decision.**

**iv) SCC/0063/22W - Proposed Energy Recovery Facility, V.C.Cooke, Ellough Road, Beccles, NR34 7TQ - Representatives from Mutford Parish Council attended a site meeting on Wednesday 1st March. Councillors were updated following this site meeting. MPC's objections will be upheld following a majority decision in favour of this.**

#### **151/22 Reports**

##### **151/22/1 East Suffolk Council**

Applications are now open for Community Pantry grants. These are supported by the UK Shared Prosperity Fund.

Current Supplementary Planning Document Initial Consultations include Guidance for development within coastal areas, Rural Development and Custom and Self-Build Housing.

##### **151/22/2 Suffolk County Council**

Milestone Infrastructure, part of M Group Services, have been awarded Suffolk's new highways services contract, which will begin on 1st October 2023 when the current contract comes to an end.

Road closures on Denmark Road, Peto Way and the southern end of Rotterdam Road are in place for up to 6 months to allow for the building of the new northern roundabout and approach road to Gull Wing bridge.

**151/22/3 Police – no report**

#### **152/22 Elections - Update from Clerk**

The Clerk updated council on the latest election information received from East Suffolk Council, including that the Notice of Election will be published on Thursday 16th March 2023 and that voters will be required to show photographic ID at polling stations from the elections on 4th May 2023. This information will be displayed within the parish on the

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

noticeboard and also on the parish website. Nomination papers are now available and must be submitted for all candidates, including current councillors who wish to stand for re-election for another term.

**153/22 Financial Risk Management Policy**

The Clerk put forward a proposed Financial Risk Management Policy to councillors for the new financial year. After a short discussion on the re-wording of the proposed reserve that the council will keep as a contingency to cover for unexpected events, council agreed to adopt the policy. **This was proposed by Cllr Glendinning, Seconded by Cllr Robinson.**

**154/22 Fly-Tipping Mutford Woods/Allotments**

The clerk updated councillors that the East Suffolk Council Enforcement Planner had been informed of the issues of fly-tipping in this area and, although the Environment Agency are taking the lead, there will be a joint site visit in due course. It had been reported by a member of the public that there are concerns that outside waste is being brought onto the allotments for burning. It was suggested that the Mutford Welfare Trust take up this matter in the first instance.

**155/22 Parish Council noticeboard**

The Clerk updated councillors that the noticeboard is in need of repair rather than replacement. A quote has been obtained from a local carpenter. Suffolk County Councillor Judy Cloke has offered to fund the costs of the repairs from the locality budget. The Clerk will obtain a second quote for the works for good practice. Council agreed to the repair works being carried out. **This was proposed by Cllr Warnes, seconded by Cllr Read.** Cllr Glendinning offered thanks to Suffolk County Councillor Cloke for offering to fund the project.

**156/22 Adjournment for questions from members of the public**

No questions

**157/22 Any other business of which due notice has been given**

None

**158/22 Requests for items to be placed on the agenda for the next meeting**

None

**159/22 Date and time of next meeting.** The next meeting of the Council will be Monday 3rd April 2023 at 7pm. An alternative meeting date for May was discussed as the first Monday falls on a bank holiday. It was proposed that the meeting be moved to Tuesday 2nd May if the village hall is available. The Clerk will check availability of the hall and confirm with councillors.

**The meeting closed at 7:47 pm.**

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_