



Mutford PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council

held at Mutford & Rushmere Village Hall

on Monday 6th February 2023

Commencing at 7.00pm

126/22 Present

MPC Cllrs Jenny Sheahan (Chair), Richard Read, Herbert Tonkin, Theresa Robinson, Martin Warnes, SCC Cllr Cloke, ESC Cllr Rivett, Angela Colbridge (Clerk), Members of the public x 2

127/22 Apologies for absence

MPC Cllr Glendinning, MPC Cllr Greenacre

128/22 Declarations of Interest

None

129/22 Minutes of the Ordinary meeting of the Parish Council of Monday 5th December 2022

It was proposed by Cllr Warnes, seconded by Cllr Robinson that the minutes of the meeting of 5th December 2022 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

130/22 Matters arising not otherwise on the agenda

None

131/22 Chair's item

MPC Cllr Sheahan informed Councillors that, following the resignation of MPC Cllr Glendinning as Chair on 21st January 2023, there had been no objections to the outgoing Chair's proposal of MPC Cllr Sheahan taking the Chair and MPC Cllr Glendinning taking the position of deputy Chair. This was proposed by Cllr Robinson and seconded by Cllr Tonkin. Cllr Sheahan kindly accepted the offer of Chair which can be reviewed at the elections in May 2023.

132/22 Correspondence

132/22/1 Email received from Headway Suffolk

The Clerk informed councillors that an email had been received asking if the Headway Suffolk Mobile Charity Shop could visit the Parish on a regular basis. After a discussion where Councillors felt it could be beneficial to the community, it was agreed that the clerk would obtain further information.

132/22/2 Phone call from resident

The Clerk informed councillors that a resident had informed them of a 'near miss' they had experienced whilst trying to exit Mill Road onto Hulver Road in December due to a vehicle being parked in the lay-by causing reduced visibility. The Clerk informed councillors that Suffolk Highways had been contacted for advice on lay-by parking and that we are awaiting an update.

132/22/3 Email from the Environment Agency

The clerk informed councillors that an email had been received in December from the Environment Agency concerning a report of a potential illegal waste site in the village which is being investigated.

132/22/4 Letter from East Suffolk Council - AP/22/0073/ENF

Signed Chair _____ Clerk _____ Date _____

The clerk informed councillors that a letter had been received regarding an appeal against an enforcement notice in relation to Storage Land, Beccles Road, Mutford, Suffolk.

132/22/5 Email received from Suffolk Highways- Mutford Bridleway, Holly Lane/ Track

The Clerk informed councillors that Suffolk Highways had confirmed that work would be carried out to cut back overgrown trees and hedges at Holly Lane, Mutford.

132/22/6 East Suffolk Council - Electoral Register and Elections

ESC have again sent out correspondence with regards to the option of the Parish Council receiving a copy of the full Electoral Register upon request. The clerk informed councillors that this has now been requested as it is a requirement for the elections in May 2023. Notification has been received that voters will be required to show photo ID for the first time when voting at Polling stations on 4th May 2023. This information has been added to the February edition of the Mutford News. Pre-Election Period guidance has been received and circulated to all MPC Councillors.

132/22/7 East Suffolk Council - Consultation on guidance for development within coastal areas.

The Clerk informed councillors of this consultation.

132/22/8 Email from resident - Village Notice Board and Walks Board

The Clerk informed councillors that an email had been received from a resident regarding the broken village notice board and the possibility of refurbishment of the Walks board. After a brief discussion, it was agreed that the cost to repair or replace the village notice board would be investigated. SCC Cllr Cloke suggested that she may be able to help with the costs. A discussion on the Walks board highlighted that previous attempts to clean the board had proved difficult.

133/22 Finance

133/22/1 Approval of Outstanding invoices

Roberts & Son - Printing of newsletters December £40, January £40 and February £40
Clerks wages - November and December £500
Suffolk County Council - Provision of SID post £190
Robin Mills Playground Maintenance December £50, January £40
Proposed by Cllr Warnes, seconded by Cllr Tonkin

133/22/2 Account Balance - Rolling Estimate

The Clerk noted an estimated current balance of £9,950.20.

133/22/3 Update on Banking

The Clerk informed Councillors that the new contact details for the account have now been amended. Changing of signatories on the account is still in progress.

134/22 Planning

To consider any planning applications

134/22/1 DC/23/0019/FUL Garden Cottage, Mutford Hall, Hulver Road, Mutford, Suffolk - Single Storey extension on the eastern side of the cottage; Single car port to the front western corner of the property; small detached studio building at the west side of the plot; small summerhouse at the northern end of the garden.

If there were no objections from neighbours to consider, it was agreed that Mutford Parish Council have no objections to the proposed application. This was proposed by Cllr Warnes, seconded by Cllr Robinson.

To receive outcomes of planning applications from ESC

134/22/2 DC/22/4434/FUL Rear Extension Materials - Oakland Lodge, Mutford Wood, Mutford, Lowestoft, Suffolk, NR33 8HG - Application permitted

134/22/3 DC/22/4639/FUL Single Storey Rear Extension - 40 Mill Road, Mutford, Beccles, Suffolk, NR34 7UR - Application permitted

Signed Chair _____ Clerk _____ Date _____

134/22/4 DC/22/4799/FUL New window apertures, alteration to existing door aperture and provision of fibre cement cladding - 3 Welch Close, Mutford, Beccles, Suffolk, NR34 7UT - Application permitted

134/22/5 SCC/0124/22W - Construction and operation of anaerobic digestion plant and associated infrastructure, Land at Copland Way, Ellough, Beccles, NR34 7TL - Mutford Parish Council's comments and objections to the proposal were agreed online and submitted before the deadline of 20th January. A discussion was held on a useful and informative meeting that was held in December and hosted by Worlingham Parish Council which representatives from several Parish Councils attended. SCC Cllr Cloke informed the meeting that there was currently no decision date on the proposal.

134/22/6 Initial consultation on the Custom and Self-Build Housing Supplementary Planning Document - It was discussed that Mutford Parish Council would submit a response to this consultation, to include that the final SPD should provide a tighter definition of 'self-build' housing. Comments to be agreed online and submitted by 15th March 2023

134/22/7 Initial consultation on the Rural Development Supplementary Planning Document - It was discussed that Mutford Parish Council would submit a response to this consultation. Comments to be agreed online and submitted by 15th March 2023.

135/22 Reports

135/22/1 ESC - East Suffolk Council will be hosting a hydrogen conference on 23rd February 2023, the CEO of Hydrogen UK will be in attendance. The Ease the Squeeze scheme continues, details can be found on the East Suffolk Councils website.

The First Light Festival will be taking place on 17th and 18th June 2023. This event has been awarded National Portfolio Organisation Status and funding has been secured for 3 years. Further information is available online.

The former Post Office in Lowestoft town centre has had works completed on the facade of the building, with funding by Historic England. Internally, the Post Office will be redeveloped into a visual arts space, run by Messums Fine Art Gallery and Sculptor Laurence Edwards.

Under a grant of £2.75 million from the UK Shared Prosperity Fund, the following schemes are in place: High Street Improvement Programme; Warm Rooms; Field to Fork. Further information can be found on the East Suffolk Council website.

135/22/2 SCC – SCC Cllr Cloke informed council that there is funding available through the locality budget for the Coronation of King Charles iii events

135/22/3 Police – no report

136/22 Update on Highways issues in the village

The clerk updated councillors following a meeting held in January with the Community liaison Engineer for Suffolk Highways. Discussions were held on possible ways of improving road safety in the village, including the possibility of yellow lines or white H markings in the vicinity of the crossroads which connect Hulver Road, Church Road, Beccles Road and Mill Road. The yellow lines would be very costly due to the need for changes in traffic regulation orders. Discussions were also held on the effectiveness of having Speed Limit Roundels painted onto the roads on the approaches to the crossroads, costings for this will be investigated. The possibility of having additional 30mph signs on Hulver Road was discussed. Current regulations state that only one speed limit sign is required at the beginning of the restricted zone meaning that the cost of any additional signs would lie with the Parish Council. We were also able to talk about areas of flooding in the village. There is a reporting tool available where details and pictures of flooding can be reported.

137/22 Speed Indicator Device Update

Signed Chair _____ Clerk _____ Date _____

MPC Cllr Sheahan reported that there has not been an approved location for an additional SID post in the village as yet. Council will be updated when a suitable and approved location has been agreed.

138/22 Adjournment for questions from members of the public

138/22/1 A member of the public queried the positioning of Speed Indicator Devices as the flashing lights from the SID's can be an issue for some residents. A discussion was held on potential issues with the location of where SID's can be placed

138/22/2 A member of the public raised a concern with a footpath in the village and asked who has responsibility for managing the footpaths. After a brief discussion on the footpaths, it was suggested that the issues could be reported via the online reporting tool.

139/22 Any other business of which due notice has been given

None

140/22 Requests for items to be placed on the agenda for the next meeting

None

141/22 Date and time of next meeting. The next meeting of the Council will be Monday 6th March 2023 at 7pm.

The meeting closed at 8:22 pm.

Signed Chair _____ Clerk _____ Date _____