



MUTFORD PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held at Mutford & Rushmere Village Hall on Monday 4th July 2022 Commencing at 7.00pm

38/22 Present

Cllrs Neil Glendinning (Chair), Herbert Tonkin, Martin Warnes, Theresa Robinson, Jenny Sheahan (Acting Clerk), Angela Colbridge (Shadowing Clerk)

39/22 Apologies for absence

SCC Cllr. Judy Cloke, ESC Craig Rivett, ESC Jenny Ceresa, MPC Cllr David Greenacre, MPC Cllr Richard Read

The Chair welcomes Angela Colbridge and thanks her for taking on the role of Clerk and Responsible Finance Officer

40/22 Declarations of Interest

None

41/22 Minutes of the Ordinary Meeting of the Parish Council of 6th June 2022

It was proposed by Cllr Warnes, seconded by Cllr Robinson that the minutes of the meeting of 6th June 2022 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

42/22 Matters arising not otherwise on the agenda

42/22/1 DC/22/1425/FUL – Construction of 5 new dwellings and garages. Land between Southview Cottages and Holly Farm House, Chapel Road. Mutford.

Cllr Sheahan informed the Council that the applicant had applied to ESC planners for an extension of time which had been set for the 14th of July. If amended plans are not received by ESC for re-consultation by this date then the application will be refused.

42/22/2 Collection for John Armstrong to mark retirement as Clerk

Cllr Glendinning apologised for not actioning this item from the last meeting; it was agreed that all Councillors would make a donation towards the collection. Cllr Glendinning will purchase a voucher before the next meeting and send an email round to all Councillors to this effect.

43/22 Chairman's item

Cllr Glendinning discussed the hand over of the role of Clerk from Jenny Sheahan (Acting Clerk) to Angela Colbridge (newly appointed Clerk). It was stated that Jenny Sheahan would act as Clerk for the purposes of the meeting tonight and Angela Colbridge would shadow.

Signed Chairman _____ Clerk _____ Date _____

44/22 Correspondence

Community Action Suffolk Survey

Cllr Sheahan informed Council that Community Action Suffolk had circulated an online Rural Services survey which she had completed on behalf of the Council. The survey, which had been sent to all Parish and Town Councils in Suffolk, covered questions on amenities in the parish and distances required to travel to amenities elsewhere. Cllr Sheahan commented that it was a worthwhile exercise especially with there being no public transport from the village.

45/22 Finance

45/22/1 Approval of Outstanding invoices

J. Sheahan - stationery £53.11

Roberts & Son - printing newsletter £ 40.00

Robin Mills - playground maintenance £80

All 3 items Proposed by Cllr Warnes, seconded by Cllr Robinson

45/22/2 Account Balance - rolling estimate Cllr Sheahan stated that the new clerk would be contacting the bank to amend contact details. Cllr Sheahan noted a current balance of £9686.91 with an income to date of £6,611 from Precept and CIL and expenditure to date of £1438.63 (of which not all cheques prepared have been cashed at this time).

46/22 Planning

46/22/1 DC/22/2277/FUL- Retrospective Application - Change of use from hairdressers/beauty salon included in main dwelling. 1 Hulver Road, Mutford, Beccles, NR34 7UW

Cllr Sheahan briefed Council on the Supporting Planning Statement which accompanied the retrospective application, in which the applicant said that they had been misadvised about the need for planning permission before changing the use of the property.

Councillors noted their concerns over the possibility of additional on-road parking in the immediate vicinity of the cross-roads and their disappointment with the current levels of planning enforcement, which they hoped would improve going forward. Following a lengthy discussion, it was agreed that Mutford Parish Council would express their disappointment that a planning application was not submitted in advance of the work being carried out, that by being asked to give comment on retrospective planning Council have been denied the opportunity to comment on the proposal and that it is a sad loss of a landmark building/shop in the village.

46/22/2 To receive outcomes of planning applications from ESC: DC/22/1799/FUL - Single storey rear extension / 10 Mill Road, Mutford, Beccles, Suffolk, NR34 7UR. Permitted.

46/22/3 ESC consultation: Draft Housing in Clusters and Small Scale Residential Development in the countryside supplementary planning document

Following a lengthy discussion, Council expressed significant concern that the supplementary planning document was an enabling document rather than a controlling document, and appeared to encourage more development outside settlement boundaries in the open countryside. The Clerk agreed to draft a response to the consultation document, to be circulated to Councillors for input prior to submission. It was also agreed to ask Angela Colbridge to make contact with neighbouring Parish Clerks to alert them to the consultation and flag up our concerns.

47/22 Reports

47/22/1 ESC - no report

47/22/2 SCC – no report

47/22/3 Police – no report

48/22 Playground - update on repairs to rota-bounce

Cllr Sheahan reported that ESC Cllr Rivett and ESC Cllr Ceresa have agreed to use their Community Funds to share the costs of the supply and fit of spare parts to the rota-bounce play equipment (total cost £2049.92). Cllr Sheahan noted that Mutford Parish Council cannot proceed with the purchase until the monies are in the bank but suggested that Council approves in principal to the supply and fit once the grant has been received. This was proposed by Cllr Robinson and seconded by Cllr Glendinning.

49/22. Speed Indicator Device

Cllr Sheahan noted that the latest issue of the Mutford News had included some headline data from the Speed Indicator Device (SID), which included that 41% of drivers exceeded 30mph, including some in excess of 50mph. Council were asked if they agreed to the data being forwarded to Suffolk Police to assist with speed enforcement action; this was proposed by Cllr Glendinning and seconded by Cllr Warnes. Councillors discussed the use of signs to further encourage people to slow down.

50/22. Adjournment for questions from members of the public.

None present

51/22 Any other business of which due notice has been given

Cllr Robinson stated that she had been unable to take forward the issue of funding for new signposts for the Village Hall as the Village Hall Committee meeting was cancelled.

52/22 Requests for items for the agenda of the next meeting

None

53/22 Date and time of next meeting.

The next meeting of the Council will be Monday 5th September 2022 at 7pm.
If required, a non public meeting will be arranged in August to discuss any urgent items that need addressing.

The meeting closed at 8.14pm.