



MUTFORD PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council
held at Mutford & Rushmere Village Hall
on Monday 23rd May 2022
Commencing at 7.00pm

- 7/22 Present**
Cllrs Neil Glendinning (Chair), Herbert Tonkin, Martin Warnes, David Greenacre, Richard Read, Theresa Robinson and Jenny Sheahan (Acting Clerk)
- 8/22 Apologies for absence**
SCC Cllr. Judy Cloke, ESC Cllr Craig Rivett, ESC Cllr Jenny Ceresa
- 9/22 Election for Chair for 2022/2023**
Cllr Glendinning was nominated for Chairman for 2022/23. Proposed by Cllr Tonkin, seconded by Cllr Warnes. There were no further nominations. Cllr Glendinning was declared elected.
- 10/22 Election of Vice Chair for 2022/2023**
Cllr Sheahan was nominated for Vice Chair for 2022/2023. Proposed by Cllr Glendinning, seconded by Cllr Robinson. There were no further nominations. Cllr Sheahan was declared elected.
- 11/22 Declarations of Interest**
None
- 12/22 Minutes of the meeting of 28th April 2022**
It was proposed by Cllr Warnes, seconded Cllr Robinson that the minutes of the meeting of 28th April 2022 be accepted as a true record. This was agreed.
The minutes were signed by the Chairman.
- 13/22 Minutes of the meeting of 10th May 2022**
It was proposed by Cllr Warnes, seconded Cllr Robinson that the minutes of the Extra-Ordinary meeting of 28th March 2022 be accepted as a true record. This was agreed. The minutes were signed by the Chairman.
- 14/22 Matters arising not otherwise on the agenda**
14/22/1 Clerk update Cllr Sheahan reported that the candidate for the vacant Clerk role had withdrawn her application prior to interview. Local Parish Councils were being contacted to identify any possible applicants; Carlton Colville Town Council had agreed to publish details of the vacancy on their Facebook page.
14/22/2 Proposed AD Plant, Copland Way, Ellough. Worlingham Parish Council had decided to wait for the submission of the planning application for the new AD Plant before engaging with the planning consultants.

Signed Chairman _____ Clerk _____ Date _____

- 15/22 Adjournment for questions from members of the public**
No questions
- 16/22 Reports**
16/22/1 SCC – Funding of £350k had been announced for Suffolk Violence Against Women and Girls Strategy 2022; ‘Just Say Hallo’ campaign had been launched to raise awareness of mental health issues and reducing incidences of suicide
16/22/2 ESC – No report
16/22/3 Police – No report
- 17/22 Correspondence**
17/22/1 Community Partnership Information pack for Carlton Colville, Kessingland, Southwold and surrounding villages’ - Cllr Sheahan had contacted an ESC Officer to correct information in the pack on public transport in Mutford, with a school bus service incorrectly shown as a public bus service.
17/22/2 Land off A146 Barnby Parish Council had forwarded an update on the ongoing investigation by several agencies into the use of land off A146.
- 18/22 Finance**
18/22/1 Outstanding invoices
Newsletter printing £40
Plaque for Jubilee Oak Tree £66.90
Replacement seat for swing in play-area £96.48
Robin Mills – bin emptying; play-area inspection and replacement wood-bark for play-area £448
Proposed by Cllr Glendinning, seconded by Cllr Robinson
18/22/2 To receive and approve the draft accounts for the year ending 31st March 2022, and account balance
In the absence of outgoing Clerk John Armstrong due to sickness, Cllr Glendinning outlined draft accounts, with a draft balance of £4,514.54 as of 31st March 2022 (subject to audit). Proposed by Cllr Sheahan, seconded by Cllr Robinson
18/22/3 To complete the Annual Governance and Accountability Statement for 2021/2022
Approval was postponed until the next meeting.
18/22/4 To note the receipt of the full balance of the precept of £6,500
Cllr Sheahan confirmed the receipt of the full amount of the precept.
- 19/22 Planning**
19/22/1 DC/22/1425/FUL - Construction of five new dwellings and garages. Land Between Southview Cottages And Holly Farm House, Chapel Road, Mutford. Suffolk. NR34 7UU
Following a discussion, Council unanimously agreed to object to the planning application on a variety of issues including inadequate parking; size and design of the houses; landscaping and refuse bin collection. Council also requested conditions to ensure retention of dark skies and the provision of adequate sewage and surface water provision. Cllr Sheahan agreed to circulate a draft response to the planners, for Councillors to amend, prior to submission.
19/22/2 DC/22/1799/FUL - Single storey rear extension. 10 Mill Road, Mutford. Beccles. Suffolk. NR34 7UR
Council confirmed that they had no objections to this application.
- 20/22 Play-area**
Cllr Sheahan updated Council that a revised quote for £2,049.92 had been received for the supply and installation of spare parts for the rota-bounce play equipment. Cllr Sheahan agreed to approach ESC Councillor Craig Rivett for a contribution

Signed Chairman _____ Clerk _____ Date _____

towards the cost for the repair of the rota-bounce, replacement swing seat and wood-bark.

21/22 Any other business of which due notice has been given

21/22/1 Request for contribution to Jubilee activities

Cllr Robinson, on behalf of the Village Hall Committee, requested a contribution of £100 towards the cost of providing events to mark the Platinum Jubilee celebrations in the village on 2nd – 4th June 2022. Following a discussion, Council voted 5:2 to contribute £100 to the Village Hall Committee to help fund the Jubilee celebrations for villagers and their families.

22/22 Requests for items for the agenda of the next meeting

None

23/22 Date and time of next meeting.

The next meeting of the Council will be Monday 6th June 2022.

The meeting closed at 8.40pm.

Signed Chairman _____ Clerk _____ Date _____