



Mutford PARISH COUNCIL

Minutes of the Ordinary Meeting of the Parish Council held at Mutford & Rushmere Village Hall on Monday 4th September 2023 at 7pm

59/23 Present

MPC Cllr Warnes (Chair), Cllr Greenacre, Cllr Read,
In attendance Angela Colbridge (Clerk), Members of the public x 2

60/23 Apologies for absence

MPC Cllr Glendinning, ESC Cllr Scrancher

61/23 Declaration of interest personal or prejudicial to this agent

There were no declarations of interest

62/23 Minutes of the Annual meeting of the Parish Council of Monday 3rd July 2023 and Minutes of the Extraordinary meeting of the Parish Council of Monday 7th August 2023.

It was proposed by Cllr Warnes, seconded by Cllr Read that the minutes of the meetings of 3rd July 2023 and 7th August 2023 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

63/23 Councillor Co-option Council received co-option forms from Donna Wilby. Council agreed by formal resolution to co-opt Donna Wilby onto the Council. **This was proposed by Cllr Warnes, Seconded by Cllr Read. Cllr Wilby completed the Declaration of Acceptance of Office form in the presence of the Clerk.**

64/23 Matters arising not otherwise on the agenda

None

65/23 Chairs Item

The chair informed Council that he had attended a recent meeting in Beccles held by V.C.Cooke.

66/23 Correspondence

66/23/1 Email from Zurich Insurance

The Clerk informed Council that the insurance renewal premium had been received from Zurich Insurance, remaining the same cost as last year at £241.00. It was agreed that the renewal premium be accepted. **This was proposed by Cllr Read, Seconded by Cllr Greenacre.**

66/23/2 Email from resident - Speeding tractor/Visibility of 30mph sign

The Clerk reported to council the concerns of a resident following a speeding tractor in the village and the lack of visibility of the 30mph speed sign outside Manor Farm entrance. The Clerk informed council that Suffolk Police and Suffolk Highways have been made aware. Suffolk Police attended the village to patrol. Suffolk Highways visited the location of the report to assess the issue but believed it did not warrant remedial action at this time.

66/23/3 Email from resident - Parachuting from helicopter

A resident emailed to enquire why there was parachuting taking place from a helicopter. The Clerk informed council that contact with Beccles Aerodrome had been made who confirmed that there was a charity event from a nearby private site not controlled by the aerodrome.

66/23/4 Email from Suffolk Highways - Costs of safety works at crossroads

Signed Chair _____ Clerk _____ Date _____

The Clerk informed Council that confirmation of go ahead of the project has been received and that a design order will be raised.

66/23/5 Email from Suffolk County Council Rights of Way - Mutford Public Footpath

The Clerk read out an email from SCC rights of way regarding Public Footpath 24 which was in reply to the Council's query regarding the removal of a gate placed across the footpath near its start from Chapel Road. As the gate does not meet the relevant criteria it is not permitted to be replaced. Cllr Warnes will inform the residents who queried this with the Council.

66/23/6 Email from Suffolk Highways - Wooden footbridge on path between Kiers cottage and Mill Road

Rights of Way have confirmed that a works order has been raised to replace the bridge completely.

66/23/7 Email from resident - Noise disturbance from aircraft

The Clerk informed council that a resident has reported issues with constant noise disturbance from aircraft flying over the village. The Clerk had pointed the resident in the direction of the Beccles Aerodrome website where there is a link to contact them.

66/23/8 Email from Country Broadband - Full Fibre Broadband

The Clerk informed council that County Broadband have been in contact to ask if they could give a short presentation to councillors on their plans for the village. It was agreed that the clerk would invite them along before the next meeting of the Parish Council on Monday 9th October at 6:30pm.

67/23 Finance

67/23/1 Approval of Outstanding invoices

R Mills Playground Maintenance July 2023 £90, August 2023 £40

Clerk Wages July/August 2023 £500

Roberts & Son newsletter printing August/September 2023 £80

Waveney Norse charges for annual inspection of play area £78

ESC Uncontested Election fees 4th May 2023 £56.10

SCC Return of unspent contribution to noticeboard repairs £50

Proposed by Cllr Warns, Seconded by Cllr Read

67/23/2 Account balance

The Clerk noted a rolling estimate of £12,658.33

67/23/3 The Clerk noted receipt of CIL payment from ESC of £47.54

67/23/4 The Clerk noted that a cheque had been raised for £427.20, as agreed at the July meeting, for R Mills to cover the costs of replacement bark for the play area.

68/23 Planning

68/23/1 To consider any planning applications

DC/23/2817/FUL Conversion of barn to form two residential dwellings following Class Q prior approval including change of use of surrounding land to garden land. Oakes Farm, Mutfordwood Lane, Carlton Colville, Suffolk, NR33 8HG - Comments were agreed online and submitted by the consultation end date of 29th August 2023.

68/23/2 To receive outcomes of planning applications from ESC

None

68/23/3 Other Planning Matters

SCC/0124/22W - Construction and operation of anaerobic digestion plant and associated infrastructure, Land at Copland Way, Ellough, Beccles, NR34 7TL -

The Clerk updated councillors that this application is still pending a decision.

69/23 Reports

69/23/1 East Suffolk Council

No report

69/23/2 Suffolk County Council

No report

69/23/3 Police – The Clerk reported the following updates from the Police.Uk website:

May 2023 - 1 x report of anti Social behaviour on or near Mill Road.

June 2023 - No reports

Signed Chair _____ Clerk _____ Date _____

70/23 Playground

i) Update on annual inspection report

The Clerk informed Council that Matta Products have yet to reply regarding the air gap issue with the FreeRide. It was suggested that the Clerk requested notice from Waveney Norse of the date for the next annual inspection of the play area so that someone from the Parish Council can be in attendance.

ii) Resident interest in taking over the maintenance of the play area and emptying the bins

The Chair informed council that contact had been made with the interested party and that he would look to arrange to meet with him in due course.

71/23 Review of Policies - Safeguarding Policy

It was agreed that the proposed Safeguarding Policy would be adopted by the Council. **This was proposed by Cllr Warnes, seconded by Cllr Greenacre.**

72/23 Councillor Vacancies - Update

The Clerk reported that there are still 2 councillor vacancies to fill. It was agreed to advertise these again in the next addition of the Mutford News.

73/23 Speed Sign - Handover

A resident has volunteered to take over responsibility of the SID. Cllr Warnes will liaise regarding the handover and training.

74/23 Defibrillator - Guardianship

The Clerk informed Council that handover of the guardianship of the defibrillator is now complete online.

75/23 Junction of Dairy Lane and Eades Lane

A discussion was held on the visibility and road markings at this junction. The Clerk will report this as a safety issue to Suffolk Highways.

Adjournment for questions from members of the public

A member of the public queried whether there was any news on the cutting of hedges on the bridlepath on Holly Lane. The Clerk reported that it was due to be cut back after the end of the nesting season. If the works have not been carried out before the October meeting then the Clerk will check on when the works are due to begin.

76/23 Any other business of which due notice has been given

The Clerk informed council that 2 residents had come forward to express interest in joining the Community Speedwatch Team. A minimum of 6 volunteers are needed to begin this project. Another piece will be included in the next edition of the Mutford News asking for volunteers.

77/23 Requests for items to be placed on the agenda for the next meeting

None

78/23 Date and time of next meeting. The next meeting of the Parish Council will be held on Monday 9th October 2023 at 7pm

The meeting closed at 8:08 pm.

Signed Chair _____ Clerk _____ Date _____