



# Mutford PARISH COUNCIL

## Minutes of the Ordinary Meeting of the Parish Council

held at Mutford & Rushmere Village Hall  
on Monday 9th October 2023 at 7pm

### 79/23 Present

MPC Cllr Warnes (Chair), Cllr Glendinning (Vice-Chair), Cllr Greenacre, Cllr Read,  
**In attendance** Angela Colbridge (Clerk), ESC Cllr Rivett, Members of the public x 4

### 80/23 Apologies for absence

ESC Cllr Scrancher, MPC Cllr Wilby

### 81/23 Declaration of interest personal or prejudicial to this agent

There were no declarations of interest

### 82/23 Minutes of the Annual meeting of the Parish Council of Monday 4th September 2023.

It was proposed by Cllr Greenacre, seconded by Cllr Glendinning that the minutes of the meeting of 4th September 2023 be accepted as a true record. This was agreed. The minutes were signed by the Chair.

### 83/23 Matters arising not otherwise on the agenda

None

### 84/23 Chairs Item

The chair informed Council that a meeting took place with R. Sayer regarding the maintenance of the play area and the emptying of the dog loo bins. It was agreed that R. Sayer would take over this role from R. Mills with both being paid for the month of October to ensure a smooth handover of responsibilities. **This was proposed by Cllr Glendinning, seconded by Cllr Greenacre.** The Clerk will inform R. Sayer. Cllr Glendinning thanked R. Mills on behalf of the Parish Council for his commitment to this role over the years.

### 85/23 Correspondence

#### 85/23/1 Email from Zurich Insurance

The Clerk informed Council that Zurich Insurance have confirmed receipt of payment.

#### 85/23/2 Email from Lighthouse wa.org.uk -

The Clerk read out information from this charitable organisation. It was agreed that the Clerk would put forward the information for the newsletter to help raise awareness.

#### 85/23/3 Email from PJA

The Clerk informed Council that information has been received from this transport planning consultancy on the development of traffic management strategies.

#### 85/23/4 Email from East Suffolk Council

ESC have confirmed that, following the resignation of Cllr Sheahan and the advertisement of the Casual Vacancy, no notice claiming an election had been received and the vacancy can therefore be filled by co-option by the Parish Council.

#### 85/23/5 Email from East Suffolk Council

The Clerk informed Council that it was too late to apply for funding from ESC for the replacement of the woodbark in the play area as the bark had already been purchased.

#### 85/23/6 Email from Resident - Area of wildlife to the rear of the Mutford village playing field

A discussion was held on concerns raised regarding the wildlife in this area and the future management of the area.

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**85/23/7 Email from East Suffolk Council - Custom and Self-Build Supplementary Planning Document**

The Clerk has circulated this document to councillors. No comments were raised regarding the document.

**85/23/8 Email from resident - Signage in the village**

The Clerk read out an email from a resident regarding the bad state of repair/visibility of many speed limit signs in the village. The Clerk suggested that, where safe to do so, locations and details can be obtained and then reported on the Suffolk Highways online reporting tool.

**85/23/9 Email from '20's Plenty For Suffolk'**

The Clerk informed Council of this campaign which aims to achieve a 20mph speed limit in certain Suffolk communities.

**86/23 Finance**

**86/23/1 Approval of Outstanding invoices**

R Mills Playground Maintenance September £105

Clerk expenses - Stationery £8.60

Roberts & Son newsletter printing October 2023 £40

Waveney Norse replacement cheque to cover cancellation of previously raised cheque for charges for annual inspection of play area £78

SALC - Provision of payroll services for the 6 month period ending 30th September 2023 £27

**Proposed by Cllr Warnes, Seconded by Cllr Glendinning**

**86/23/2 Account balance**

The Clerk noted a rolling estimate of £11,523.23

**87/23 Planning**

**87/23/1 To consider any planning applications**

**DC/23/3586/FUL** Proposed Tractor Store Land South of Woodford Farm, Mutford Wood, Mutford, Suffolk. Consultation letter expiry date 16th October 2023. It was agreed that Mutford Parish Council have no objections to the PA. **Proposed by Cllr Glendinning, Seconded by Cllr Warnes**

**87/23/2 To receive outcomes of planning applications from ESC**

**DC/23/2817/FUL** Conversion of barn to form two residential dwellings following Class Q prior approval including change of use of surrounding land to garden land. Oakes Farm, Mutfordwood Lane, Carlton Colville, Suffolk, NR33 8HG - **Awaiting a decision**

**87/23/3 Other Planning Matters**

**SCC/0124/22W - Construction and operation of anaerobic digestion plant and associated infrastructure, Land at Copland Way, Ellough, Beccles, NR34 7TL -**

The Clerk updated councillors that this application is still pending a decision.

The Clerk informed councillors that there is a Public Consultation, as part of the VC Cooke application process for an Environmental Permit, from 18th September - 5th November 2023

**88/23 Reports**

**88/23/1 East Suffolk Council**

East Suffolk Council have launched a draft of their new strategic plan which they welcome comments on.

Polling Stations in East Suffolk are currently being reviewed.

**88/23/2 Suffolk County Council**

The Clerk read out the following sections from SCC Cllr Cloke's report for the month of September 2023:

Suffolk Fire and Rescue Service announced in June it would be withdrawing from the shared control room arrangement in place since 2011 with Cambridgeshire and

Peterborough Fire and Rescue Service, based in Huntingdon. The report recommending

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

approval to Suffolk County Council's Cabinet, which sat on Tuesday September 12, says fire control would now be brought back into the county by the end of 2024.

A Suffolk care worker and her boss who saved a 101-year-old woman from an international scam that saw her fleeced of nearly £50,000 are being formally recognised. Inflation, school transport for children with SEND, and looking after children in care are the main factors for SCC forecasting to spend £22.3m over its £688.1m budget for this year. Suffolk County Council projects a 4% OVERSPEND (£29.3m), to be partially offset by an additional Section 31 grant from Government, and additional income from the pooling of business rates with the district and borough councils in Suffolk, totalling £7m.

The march of pylons - In a joint letter to National Grid, the leaders of the three councils address the extensive impact on landscapes and local communities that the scheme would bring. They also highlight that an offshore solution has not been sufficiently investigated, and the opportunities that this could bring to co-ordinate with other large-scale energy projects off the region's coast.

Suffolk County Council has been awarded nearly £11.7 million to develop active travel schemes, including measures such as cycle lanes, shared-use paths, and improved crossing points on the roads. It is hoped that the improvements would help more people to walk, wheel and cycle in their everyday lives and to enjoy safer streets, reduced congestion and better health and air quality,

**88/23/3 Police** – The Clerk reported the following updates from the Police.Uk website: July 2023 - 1 x vehicle crime reported on or near Beccles Road, 1 x vehicle crime reported on or near Chapel Road, 1 x bicycle theft reported on or near Chapel Road

**89/23 Playground** - R. Mills reported that some lengths of timber are required to re-edge the bark pit at a cost of £160 including VAT. The purchase was agreed. **Proposed by Cllr Glendinning, seconded by Cllr Read**

**90/23 Councillor Vacancies/Co-option - Update**

The Clerk reported that an expression of interest in one of the councillor vacancies had been received and a co-option form had been completed by the interested party. It was agreed that Richard Simpson would be co-opted onto the Parish Council. **Proposed by Cllr Warnes, seconded by Cllr Glendinning.**

**The new councillor signed the Declaration of Acceptance of Office in the presence of the Clerk.**

**91/23 Community Speed Watch Scheme**

The Clerk informed council that 5 volunteers have now come forward to join the scheme. A minimum of 6 volunteers are required to begin the scheme.

A discussion was held on the idea of community self help and it was agreed that a community litter pick would be arranged. The date for the litter pick was set for Saturday 11th November. The Clerk will approach East Suffolk Services to obtain equipment for the litter pick.

**92/23 Speedsign - Handover update**

Cllr Warnes informed Council that he has not as yet discussed the handover of the Speed Indicator Device with the resident who has offered to take over responsibility of it.

**93/23 Holly Lane Bridlepath - Update**

Works to cut back the overgrown hedges on the bridlepath have not commenced. The Clerk will contact Suffolk Highways to determine when the works are due to be carried out.

**Adjournment for questions from members of the public**

Concerns were reported over a section of footpath in the village following a fall involving a member of the public The Clerk will report this on the Suffolk Highways reporting tool along with concerns of another section of footpath in the village. It was reported that there are large amounts of grass growing in the gutters on the roads and encroaching onto the footpaths. It was suggested that the Highways reporting tool can be used to highlight these issues.

Signed Chair \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

It was highlighted that, during discussions at the meeting, it wasn't always clear exactly the location of what was being discussed. This will be addressed at future meetings.

**94/23 Any other business of which due notice has been given**

The Clerk read out an email from a resident regarding noise disturbance from aircraft flying over the village. It was agreed that the Clerk would write to the airfield to ask if they are aware if any of their users are using noisier engines as several complaints have now been received. It was suggested that any further complaints are directed to the Environmental Protection Team.

**95/23 Requests for items to be placed on the agenda for the next meeting**

None

**96/23 Date and time of next meeting.** The next meeting of the Parish Council will be held on Monday 6th November 2023 at 7pm

**The meeting closed at 8:32 pm.**

Signed Chair\_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_