



# Mutford PARISH COUNCIL

## DRAFT **Minutes of the Annual Parish Meeting**

held at Mutford Village Hall  
on Monday 20th May 2024  
Commencing at 7.00pm

### **1/24/APM Present**

Cllrs Martin Warnes (Chair), David Greenacre, Donna Wilby, Richard Simpson;  
Angela Colbridge (Clerk); SCC Cllr Cloke; Residents x 2

**The Chair of the Parish Council welcomed everyone to the meeting**

### **2/24/APM Apologies for absence**

Cllr Glendinning, Cllr Armstrong

### **3/24/APM Minutes of the APM Monday 5th June 2023**

It was agreed that the minutes of the Annual Parish Meeting 2023 were a true record. **Proposed by Cllr Warnes, Seconded by Cllr Simpson**

### **4/24/APM Parish Council Accounts**

The Clerk provided a short summary of the accounts for 2023/2024, with a balance of £9315.54 as of 31<sup>st</sup> March 2024.

### **5/24/APM Chair's Report**

The Chair, Cllr Warnes, gave the following report on the business of the Council over the past year: After the retirement of Teresa Robinson and Herbert Tonkin, and the departure of Jenny Sheahan, we are not back to a full compliment of Parish Councillors with the co-opting of Donna Wilby and Richard Simpson, and latterly John Armstrong. We are particularly grateful to the latter, who's wide experience of matters concerning Parish Councils will be of great benefit to us. We liaised with East Suffolk Council regarding residents concerns regarding the Aerodrome and Suffolk County Council regarding several issues, including road signage, overgrown hedges and a broken footbridge (now repaired). We also considered a number of planning applications including an energy recovery plant at VC Cooke, a new AD Plant at Ellough and the Chapel Road development in Mutford.

The Parish notice board has been refurbished, 2 litter picks were organised and the former telephone box has been refurbished as a functioning book swap rather than a book dump. Three parishioners now look after this facility each month in turn.

### **6/24/APM Village Hall Committee Report**

Roy Hurrell, Chair, reported on activities for the previous year. In April, rabbit holes were filled in with a working party and a car boot sale was held. In May, the Coronation was celebrated with a tea party, cakes and games. New curtains have been hung in the Village Hall and a professional deep clean has taken place. A new microwave has been purchased. Another successful village Scarecrow Hunt raised over £2000 funds for the Village Hall. Events including whist and a quiz have all been planned to raise funds to allow continued

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

maintenance of the Village Hall. There was an unexpected cost of £450 to replace the fire alarm panel. There was also a cost for new stage curtains. Various clubs use the Village Hall on a regular basis including WI, table tennis, dog training and Monday Club which help keep funds healthy. Thanks were offered to the Committee for all of their hard work over the year. The AGM will be held in July, residents are encouraged to attend and to consider if they would like to join in and help with anything.

**7/24/APM Mutford Welfare Trust**

David Greenacre, Chair, gave a short report: The Trust was originally set up for the poor of the village with revenue from the allotments being used to buy coal for the poor. The need for this is no longer apparent in the village and therefore changes are required for the Welfare Trust to take a new format. Volunteers are needed to join the small number of current Trustees and this will be advertised in a future edition of the Mutford News. Water is not easily available and some of the allotments are currently vacant. Donations tend to go towards providing gifts for residents who may have had a hospital visit. A discussion followed the report where questions were raised on the necessity to look through the constitution and consider changes where possible and necessary. It was suggested that details of the gifts given be publicised in the Mutford News. A meeting is likely to be arranged to consider any changes to the Mutford Welfare Trust.

**8/24/APM Residents questions and comments**

A query was raised on a previous suggestion that signs be erected at either end of Mill Road to direct people to the location of the Village Hall. The Clerk will look into whether this suggestion was passed by the Parish Council.

It was brought to the attention of the meeting that there was a recent incident of failure of a sewerage pumping station serving the Mill Road area which led to a garden being flooded with sewerage water. The Clerk noted that this will be discussed under Any Other Business of the Parish Council meeting to follow the APM.

**The meeting closed at 7.28 pm.**

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_