



Mutford PARISH COUNCIL

DRAFT **Minutes of the Ordinary Meeting of the Parish Council**
held at Mutford & Rushmere Village Hall on Monday 1st July 2024 at 7pm

Councillors Attending: Cllr Warnes (Chair), Cllr Glendinning, Cllr Wilby, Cllr Simpson, Cllr Greenacre, Cllr Armstrong, Cllr Read
Also Attending: Angela Colbridge (Clerk), Members of the public x 2

- 17/24 Apologies for absence.** None received
- 18/24 Declaration of interest personal or prejudicial to this agent.** None
- 19/24 To consider requests for dispensation.** None
- 20/24 Minutes of the Ordinary meeting of the Parish Council of Monday 8th April 2024.**
It was proposed by Cllr Warnes, seconded by Cllr Glendinning, that the minutes of the meeting of 8th April 2024 be accepted as a true record. This was agreed. The minutes were signed by the Chair.
It was proposed by Cllr Warnes, seconded by Cllr Simpson, that the minutes of the meeting of 20th May 2024 be accepted as a true record. This was agreed. The minutes were signed by the Chair
- 21/24 Matters arising not otherwise on the agenda**
Following a recent query of the planning conditions for Windy Acres, Mutfordwood Lane, it was agreed that the Clerk would contact ESC to ask for a review that the planning conditions are being adhered to.
The Clerk noted that Anglian Water had been contacted regarding the incident of failure of a sewerage pumping station serving the Mill Road area. A response has yet to be received although notice of receipt of the report has been received. The Clerk will chase this with Anglian Water.
- 22/24 Chairs Item.** None
- 23/24 Reports**
23/24/1 East Suffolk Council - No report received
23/24/2 Suffolk County Council - No report received
23/24/3 Police – For the month of April there were 2 x reported crimes on or near Beccles Road under the category of violence and sexual offences on the Police.UK website.
- 24/24 Correspondence.** None
- 25/24 Finance**
25/24/1 Approval of Outstanding invoices
R Sawyer Playground Maintenance May 2024 £55.20, June £60.08
Roberts & Son newsletter printing June 2024 £40
A Colbridge Clerks wages May/June 2024 £573.28
S. Knights Book Swap Box maintenance May £20, J Warnes Book Swap Box maintenance June £20
Proposed by Cllr Glendinning, Seconded by Cllr Greenacre
25/24/2 Account balance
The Clerk noted a rolling balance of £14,216.65.
25/24/3 To review and approve the bank reconciliation for 29th May 2024. Approved
- 26/24 Planning**
26/24/1 To consider any planning applications. None

Signed Chair _____ Clerk _____ Date _____

26/24/2 To receive outcomes of planning applications from ESC

i) **DC/24/0602/FUL** Replacement Entrance Gates and Boundary Treatments, Site Address: Oakland Lodge, Mutford Wood, Mutford, Lowestoft, Suffolk, NR33 8HG - **Application withdrawn.**

ii) **DC/24/1509/VOC** Variation of Condition No. 3 of DC/12/1362/FUL - Installation and operation of a solar farm with capacity of up to 3.08MW - 15 year extension to planing permission from 28th March 2039 to 28th March 2053| Priory Farm, Mutfordwood Lane, Carlton Colville, Lowestoft, Suffolk - **Awaiting decision**

27/24 To review and adopt the Financial Regulations.

On a proposition from Cllr Glendinning, seconded by Cllr Simpson, it was agreed to adopt the revised Financial Regulations which are based on the new NALC Model Financial Regulations

28/24 Outdoor Exercise Equipment.

A discussion was held on the possibility of installing some outdoor exercise equipment in the village. It was agreed that the Clerk would look into costs and avenues of funding to gauge whether it is feasible to take the idea forward and liaise with the Village Hall Committee on the matter

Adjournment for questions from members of the public

- i) It was noted that the Annual meeting of the Village Hall Committee would take place on Monday 8th July at 7.30pm. Refreshments will be provided.
- ii) The Parish Council were asked if they could obtain information on the possibility of full fibre broadband being made available in Welch Close after it recently became available to properties on Mill Road. The Clerk will contact Open Reach and the local MP on this matter

29/24 Any other business of which due notice has been given

- i) The Clerk noted that the Parish Council should register to be listed on the data protection public register. This is done via the Information Commissioners Office with an annual fee of £40. It was agreed that the Clerk would register the Parish Council. Proposed by Cllr Warnes, seconded by Cllr Glendinning.
- ii) A resident has reported that it is not currently possible to walk along Footpath 12 in Mutford due to overgrown grass and nettles. It was agreed that the Clerk would contact the Rights of Way Officer to determine who is responsible for keeping the footpath accessible.

30/24 Requests for items to be placed on the agenda for the next meeting

None

31/24 Date and time of next meeting. The next meeting of the Parish Council will take place on Monday 2nd September 2024 at 7pm

The meeting closed at 7:50 pm