



# MUTFORD PARISH COUNCIL

## **Minutes of the Annual Parish Meeting**

held at Mutford Village Hall  
on Friday 25<sup>th</sup> May 2018  
Commencing at 7.00pm

### **1/8/APM Present**

Carl O'Brien CBE (Chairman), Councillors, Residents and non-residents whose names are attached to these minutes

In attendance J Armstrong (Clerk),

The Chairman Cllr O'Brien welcomed everyone to the meeting.

### **2/8/APM Apologies for absence**

Apologies were received from Cllr Cole, Cllr Randle, Cllr Glendinning, T Twineham

### **3/8/APM Minutes of the Annual Parish Meeting 22<sup>nd</sup> May 2017**

**It was proposed by R Mills and seconded by D Greenacre that the minutes be accepted as a true record. This was agreed by the meeting.** The Chairman signed the minutes.

### **4/8/APM Parish Council Accounts year ended 31<sup>st</sup> March 2018**

The Clerk presented the draft accounts of the parish council for the year ended 31<sup>st</sup> March 2018 showing the income and expenditure for the year and the reserves to be carried forward. The reserves are There were no questions from the floor.

### **5/8/APM Chairman's Report**

The Chairman Cllr O'Brien gave his report on the business of the Parish Council during the year. Cllr O'Brien said that the parish has a low crime rate and the Council is kept up to date with any crime that is reported. Cllr O'Brien said that the council was pleased that more residents were attending parish council meetings particularly in relation to planning applications. The vehicle activated speed sign has had a noticeable effect on the decline in the number of speeding vehicles travelling through the village. The Chairman thanked Robin Mills for his working in maintaining the playground. Cllr O'Brien said that the Neighbourhood Plan was progressing and that more information about the plan would be covered later in the meeting. Cllr O'Brien finished by thanking his fellow councillors for their support and work on behalf of the parish during the year.

### **6/8/APM Village Hall Report**

The Chairman of the Village Hall Committee Roy . The Village Hall finances are in good order and the hall is used by a number of groups on a regular basis and attracts a number of private party and event hires. Roy Paul said that the committee is looking for some new younger members. The clerk stressed that the village hall is an important community asset and provides the only community space for the parish.

Signed Chairman \_\_\_\_\_ Clerk \_\_\_\_\_ Date \_\_\_\_\_

**7/8/APM Mutford Welfare Trust**

The clerk, in the absence of David Greenacre, briefly explained the work of the Welfare Trust. The Trustees administer a parcel of land currently rented as allotments and how the income is used to support needy residents of the Parish, the trust also gives a donation to any young persons in the parish who are starting College to purchase a textbook for their studies. There are two vacant allotments and if anyone would like to rent one they should contact David Greenacre.

**8/8/APM Neighbourhood plan**

Cllr Glendinning, the Chairman of the project team, gave an update on the progress of the neighbourhood plan. The survey achieved a response from two thirds of households which was an excellent response. The Project team have produced a draft plan and Cllr Glendinning reported on the policies that form the basis of the plan. The team have meetings with Waveney District Council planned in the very near future to take the draft plan further. This will include consulting with the statutory consultees such as the environment agency and Suffolk County Council Highways.

The key element of the plan, the consultation with residents has started. It is important that as many residents as possible engage with it and give their opinions about the parish. The clerk reminded residents of the process to achievement of the plan. The members of the project team were introduced and the clerk said that they would be happy to chat to anyone about the plan after the meeting. The main questionnaire will be distributed around the middle of July. A number of questions were asked and were answered by the clerk.

**9/8/APM Public contributions**

A comment was made by a resident about the lack of high speed broadband in the village and that this was not helping those who wished to work from home.

A resident from Newson Avenue asked about progress on getting a post box to replace the one lost when the post office closed. The clerk responded that no progress had been made but the council would continue to ask for a post box to be provided.

Issues about the use of roads around Mutford by cyclists were raised. Brightness of LED lights used by cyclists were extremely bright and dangerous. Riding two abreast and not giving way to cars.

A resident raised an issue about parking around the cross-roads on Hulver road/Church Road. Cars parking close to the junction were making it dangerous for cars coming out of Mill Road and Beccles Road.

The clerk will place these items on the next agenda of the Parish Council.

The Chairman, Cllr O'Brien thanked the residents for attending the meeting and for their contributions, and said that he hoped they had found it informative and useful.

**The meeting closed at 8.30pm**