

## Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It is the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Mutford Parish Council**

County area (local councils and parish meetings only): **Suffolk**

### Financial year ending 31 March 2022

Prepared by (Name and Role): **Jenny Sheahan - Acting Clerk/ RFO**

Date: **06/06/2022**

		£	£
<b>Balance per bank statements as at 31/3/22:</b>			
	Current account	4,976.5	
[add more accounts if necessary]			
			4,976.5
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/22 <b>(enter these as negative numbers)</b>			
	344	(366.00)	
	351	(96.00)	
[add more lines if necessary]			
			(462.00)
Add: any un-banked cash as at 31/3/22			
	None	-	
			-
<b>Net balances as at 31/3/22 (Box 8)</b>			<b><u><u>4,514.5</u></u></b>